



Kanawha-Charleston Board of Health

Thursday, November 21, 2019, 4:30pm

**2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301**



Meeting Agenda

- 1. Call to Order - President, Dr. Arthur Rubin**
 - a. Roll call – Kandy Forsythe
- 2. Report of the President – Dr. Rubin**
 - a. Approval of the minutes from the September 19, 2019
 - b. Resolution honoring Ms. Janet Briscoe
- 3. Report of the Executive Director/Health Officer – Dr. Young**
 - a. KCHD Health Fair and Community Outreach
 - b. HIV Update/HIV Task Force
 - c. Vaping
 - d. Publications and Podcasts
 - e. Personnel Matter
- 4. Report of the Division of Administrative Services – Ms. Carol McCormick**
 - a. Capital Asset Transfer
 - b. Sanitarian Proposal
 - c. Staffing Report
 - d. Financial Report
 - e. December 24th & 31st
- 5. Report of the Division of Clinic Services – Ms. Deborah Snaman**
 - a. Community Flu Update
- 6. Report of the Division of Environmental Health Services – Mr. Stanley Mills**
 - a. Statistics
 - b. Staff Training Updates
- 7. Report of the Division of Epidemiology and Threat Preparedness – Ms. Janet Briscoe**
 - a. Presentation of EPI Updates
- 8. Unfinished Business**
 - a. Public comment period
- 9. New Business**
- 10. Adjournment**

The next regular meeting is scheduled for November 21, 2019