



Kanawha-Charleston Board of Health

Thursday, September 19, 2019

**2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301**



Meeting Agenda

- 1. Call to Order - President, Dr. Arthur Rubin**
 - a. Roll call – Kandy Forsythe
- 2. Report of the President – Dr. Rubin**
 - a. Approval of the minutes from the July 25, 2019
- 3. Report of the Executive Director/Health Officer – Dr. Young**
 - a. Chief of Staff Position
 - b. Kids and Cars (Heatstroke) Awareness Campaign
 - c. Vaping Discussion
 - d. Health Fair September 21, 2019 (10-2)
- 4. Report of the Division of Administrative Services – Ms. Carol McCormick**
 - a. Presentation and discussion of Staffing report
 - b. Budget and Financial Report
 - c. Legal Opinion on Capital Asset Transfer
- 5. Report of the Division of Clinic Services – Ms. Deborah Snaman**
 - a. Back to School Report
 - b. Flu Campaign
- 6. Report of the Division of Environmental Health Services – Mr. Stanley Mills**
 - a. Hepatitis A Food Handler
 - b. Scombroid Poisoning
 - c. Medical Cannabis
- 7. Report of the Division of Epidemiology and Threat Preparedness – Ms. Janet Briscoe**
 - a. Presentation of EPI Updates
 - b. Flu Surveillance and Sentinel Provider
- 8. Unfinished Business**
 - a. Public comment period
- 9. New Business**
- 10. Adjournment**

The next regular meeting is scheduled for November 21, 2019