



Kanawha-Charleston Board of Health

Thursday, May 16, 2019 - 4:30 p.m.

**2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301**



Meeting Agenda

- 1. Call to Order - President, Dr. Arthur Rubin**
- 2. Report of the President – Dr. Rubin**
 - a. Approval of the minutes from the March 14, 2019 Board of Health meeting.
 - b. Acknowledgement of Cabell-Huntington Health Department's achievement of national accreditation.
 - c. Discussion of the Board meeting schedule for the upcoming year (July 1, 2019 – June 30, 2020).
 - d. Discussion of the health officer search.
 - e. Discussion of the contract with Putnam County Board of Health.
 - f. Community Health Meetings regarding the HIV Cluster in Cabell County.
 - g. Update on Cannabis Grower and Dispensary policies for Kanawha County
- 3. Kanawha County Communities of Excellence Initiative-** Judy Crabtree, Executive Director, Kanawha Coalition for Community Health Improvement
- 4. Cabin Creek Health Systems -** Progress report
- 5. Report of the Acting Executive Director – Ms. Lolita Kirk**
 - a. Status of the special hiring rate for sanitarians
 - b. Staffing announcements/introduction of new staff
 - i. Carol McCormick
 - ii. Deborah Snaman, RN, BSN
 - iii. Introduction of Kandy Forsythe, Administrative Secretary.
 - c. Progress report of year-end reports
 - i. Strategic Plan
 - ii. Class A Performance Based Standards
 - d. Presentation and discussion of the FY2020 Budget
- 6. Report of the Division of Administrative Services – Ms. Carol McCormick**
 - a. Presentation and discussion of Staffing report
- 7. Report of the Division of Environmental Health Services – Mr. Stanley Mills**
 - a. Presentation and discussion of activity report
- 8. Report of the Division of Epidemiology and Threat Preparedness – Ms. Janet Briscoe**
 - a. Presentation of division activities
- 9. Unfinished Business**
 - a. Public comment period
- 10. Adjournment**



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The next regular meeting is scheduled for July 25, 2019