



# Kanawha-Charleston Board of Health

**Thursday, July 25, 2019**

**2nd Floor Conference Room  
108 Lee Street, East  
Charleston, West Virginia 25301**



## Meeting Agenda

- 1. Call to Order - President, Dr. Arthur Rubin**
  - a. Roll call – Kandy Forsythe
- 2. Report of the President – Dr. Rubin**
  - a. Approval of the minutes from the May 16, 2019
  - b. Election of board President for FY2020
  - c. Oath of Office
    - i. Administer Oath of Office to Dr. Sherri Young
    - ii. Introduction and Administer Oath of Office to Mr. Danny F. Scalise II
  - d. Resolution honoring Dr. Dominic Gaziano
  - e. Resolution honoring Mr. James Strawn
  - f. Resolution honoring Ms. Lolita Kirk
  - g. Discussion of the draft Shared Staffing Agreement with Putnam County Board of Health.
- 3. Report of the Executive Director/Health Officer – Dr. Young**
  - a. Staffing announcements/introduction of new staff
    - i. Lori Kersey
    - ii. David Abbott
    - iii. Nicholas King
  - b. Status on HIV testing outreach activities and other coalitions
  - c. Report on policy review and revision
  - d. Progress report of year-end reports
    - i. Strategic Plan
    - ii. Class A Performance Based Standards
  - e. Discussion regarding Harm Reduction Supplies
- 4. Report of the Division of Administrative Services – Ms. Carol McCormick**
  - a. Presentation and discussion of Staffing report
  - b. Presentation and BOH Acknowledgement of FY20 Annual Program Plan submission to the Bureau for Public Health
  - c. Transfer of Putnam's Capital Assets
- 5. Report of the Division of Clinic Services – Ms. Deborah Snaman**
  - a. Back to School Vaccination Clinic
- 6. Report of the Division of Environmental Health Services – Mr. Stanley Mills**
  - a. Presentation and discussion of activity report
  - b. Discussion of Food Truck inspections
  - c. Mosquito updates
- 7. Report of the Division of Epidemiology and Threat Preparedness – Ms. Janet Briscoe**
  - a. Presentation of division activities thru July 1, 2019
  - b. KCHD FY2019 EPI Case Report Quarter 4 Infectious Disease Investigations
- 8. Unfinished Business**



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- a. Public comment period
- 9. **New Business**
- 10. **Adjournment**

**The next regular meeting is scheduled for September 19, 2019**