



# Kanawha-Charleston Board of Health

**Thursday, March 14, 2019 - 4:30 p.m.**

**2nd Floor Conference Room  
108 Lee Street, East  
Charleston, West Virginia 25301**



## Meeting Agenda

- 1. Call to Order - President, Dr. Arthur Rubin**
- 2. Report of the President – Dr. Rubin**
  - a. Introduction and welcome of new Board of Health Member, Jeremy Nelson
  - b. Approval of the minutes from the January 17, 2019 Board of Health meeting
  - c. Approval of the minutes from the February 6, 2019 Emergency Board of Health meeting
  - d. Report and discussion of March 12, 2019 meeting with Mayor Amy Goodwin
  - e. Review and discussion of proposed changes to the Kanawha-Charleston Board of Health By-Laws
  - f. Report on the status of search for a new health officer
- 3. Report of the Acting Executive Director – Ms. Lolita Kirk**
  - a. Discussion of February 21, 2019 Kanawha County Commission meeting
  - b. Presentation and discussion of Staffing report
  - c. Presentation of the FY2020 Budget and Financial report
  - d. Presentation of FY2018 Audit report
  - e. Discussion of special hiring rate for Sanitarian classification
- 4. Report of the Division of Clinic Services – Ms. Deborah Snaman**
  - a. Presentation and discussion of Clinical report
- 5. Report of the Division of Environmental Health Services – Mr. Stanley Mills**
  - a. Presentation of Activity report
  - b. Discussion of Numbers of Inspections
- 6. Legislative Report – Mr. John Law**
- 7. Report of the Division of Epidemiology and Threat Preparedness – Ms. Janet Briscoe**
  - a. Presentation of division activities
- 8. Unfinished Business**
  - a. Public comment period
- 9. Adjournment**

**The next regular meeting is scheduled for May 16, 2019.**