



Kanawha-Charleston Board of Health

Thursday, May 17, 2018 - 4:30 p.m.

**2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301**



Meeting Agenda

1. **Call to Order - President, Ms. Brenda Isaac**
2. **Report of the President – Ms. Brenda Isaac**
 - a. Approval of the minutes from the March 15, 2018 Board of Health meeting.
 - b. Approval of the minutes from the March 28, 2018 Emergency Board of Health meeting
 - c. Review of a typographical error in the minutes from July 20, 2017 Board of Health meeting, and reapproval of those minutes
 - d. Introduction of Proposed Meeting Schedule for FY2019.
 - e. Approval received from the Commissioner of the West Virginia Bureau of Public Health of Dr. Gaziano's appointment as Health Officer
 - f. Presentation of Organizational Chart
 - g. Discussion of Harm Reduction program status
3. **Report of the Finance subcommittee- Mr. Robert Reishman, Chairman**
 - a. Presentation of the FY2017 audit
 - b. Presentation and discussion of the third quarter financials FY2018
 - c. Presentation and discussion of the FY2019 budget
4. **Report of the Health Officer – Dr. Dominic Gaziano**
5. **Report of the Acting Executive Director– Ms. Lolita Kirk**
 - a. Review of the PM/QI meeting notes from April 24, 2018.
 - b. Discussion of PHAB Accreditation Section 2 completion and acknowledgment
6. **Report of the Division of Administrative Services – Ms. Brandi O'Dell**
 - a. Presentation and discussion of staffing report
 - b. Review of FY2019 Annual Program Plan
7. **Report of the Division of Clinic Services - Ms. Christina Hinkle**
8. **Report of the Division of Environmental Health Services – Mr. Stanley Mills**
 - a. Presentation of statistics report
 - b. Discussion of staffing updates
9. **Report of the Division of Epidemiology and Threat Preparedness - Ms. Janet Briscoe**
 - a. Discussion of recent Hepatitis A outbreak
 - b. Report of recent Division activities
10. **Report of the Division of Prevention & Wellness – Ms. Tina Ramirez**
 - a. Presentation and Discussion of the Community Health Improvement Plan (CHIP)



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11. Unfinished Business

- a. Public comment period

12. Adjournment

The next meeting is scheduled for July 19, 2018.