



Kanawha-Charleston Board of Health

Thursday, July 15, 2021

2nd Floor Conference Room
108 Lee St., E.
Charleston, WV 25301



MEETING NOTES

1. Call to Order—President Dr. Arthur Rubin

The meeting was called to order with the President, Dr. Arthur Rubin, presiding.

2. Roll Call—Kandy Forsythe

Ms. Forsythe called the roll.

Dr. Aliff-Lao	Present
Ms. Morris	Present
Mr. Nelson	Present
Mr. Nusbaum	Present
Mr. President, Dr. Rubin	Present

The President noted the presence of a quorum.

3. Moment of Silence

The President called for a moment of silence for those who have died from COVID-19 and first responders who have responded to the COVID-19 pandemic.

4. Report of the President—President Rubin

- a. Approval of the minutes of the June 09, 2021, Board of Health meeting
Upon motion by Mr. Nusbaum, seconded by Dr. Aliff-Lao, the question was put: Shall the minutes of the June 09, 2021, Board of Health meeting be approved?
Motion carried.
- b. Acknowledgement of the resignation of Danny Scalise
The President reported BoH Member Danny F. Scalise resigned from the BoH effective June 30, 2021, by virtue of a letter dated June 17. A copy of the letter is attached with these minutes and labeled as Exhibit 01.
- c. Welcoming of new board member—Lillian Morris
The President announced Lillian Morris's appointment to the Board of Health by the Kanawha County Commission.
- d. A resolution honoring the service of Stephen A. Weber
The following resolution was presented honoring the service of Stephen A. Weber as a member of the Kanawha-Charleston Board of Health:

A Resolution

HONORING THE SERVICE OF STEPHEN A. WEBER

WHEREAS, Stephen A. Weber was appointed to the Kanawha-Charleston Board of Health on May 05, 1994, 9,932 days ago, and,

WHEREAS, Mr. Weber's legal expertise and his desire to make the community a better place have been invaluable to the formulation of health care policy for the Kanawha-Charleston Health Department, particularly during the period when the Board of Health took the step of enacting a Clean Indoor Air Ordinance, which has improved the health of the people of Kanawha County and others congregating in public places, and,

WHEREAS, During his tenure, he has been a quiet but resolute voice in steering his Board of Health colleagues and Kanawha-Charleston Health Department employees toward making responsible decisions, grounded in policy, based upon the law, and,

WHEREAS, Mr. Weber's commitment to the community is not limited to the Kanawha-Charleston Board of Health and the Kanawha-Charleston Health Department, he is active with Goodwill Industries and the Kanawha Dental Health Council as well as being a labor and employment specialist, recognized as one of the Best Lawyers in America.

NOW, THEREFORE BE IT RESOLVED by the Kanawha-Charleston Board of Health that Stephen A. Weber is honored for his long service to the Board of Health and the people of Kanawha County, and,

BE IT FURTHER RESOLVED that a copy of this resolution be shared with Mr. Weber, forwarded to the President of the Kanawha County Commission, the Mayor of the City of Charleston, and the clerk of the Kanawha County Commission.

Given under my hand this 15th day of July 2021

Arthur Rubin, DO, President

Attest:

Sherri Young, DO, Secretary

Mr. Weber, who was present at the meeting, thanked members for the resolution. He said his service as a member of the Board of Health was fulfilling. He recognized the efforts of current Executive Director/Health Officer Dr. Sherri Young and her predecessor, Dr. Rahul Gupta.

5. Election of a board president

The President, Dr. Rubin, announced he has another year to serve on the board and does not plan to seek reappointment from the Kanawha County Commission. He said he would prefer not to be nominated as president and noted he will be able to advise the new president.

Upon motion by Mr. Nusbaum, seconded by Dr. Aliff-Lao, the question was put: Shall Jeremy Nelson be elected president? Motion carried. Mr. Nelson thanked members for their support.

6. Appointment of Interim Health Officer as board secretary

The President announced Interim Health Officer Dr. Sherri Young will continue to serve as board secretary

7. Report of the Interim Health Officer—Sherri Young, DO, FAAFP

Dr. Young congratulated Ms. Morris for her appointment to the board and for her assistance and the assistance of Charleston Area Medical Center providing COVID-19 vaccinations. She congratulated Mr. Nelson on his election as president and thanked Mr. Weber for his long service on the BoH. She praised the work of KCHD staff and noted the size of the increase in positive cases does not compare to the increases seen in other parts of the country. She noted Kanawha County has its first reported case of the Delta variant.

KCHD continues to offer COVID-19 vaccination in its clinic. One Wednesdays, through the opening of school, we're having walk-in clinics. Individuals don't need an appointment. The clinic is for all vaccinations, including COVID-19, back-to-school shots and adult vaccinations. Dr. Young noted the county is 40 percent behind last year with childhood vaccinations.

She noted KCHD's West Virginia Health Right partners have available a mobile testing unit to do mobile outreach, including HIV testing and Hepatitis C vaccinations. KCHD continues daily HIV testing in its clinic and does mobile outreach services on Tuesday and Thursday afternoons.

Mr. Nusbaum cautioned including transients in Kanawha-County-positive HIV numbers.

President-elect Nelson suggested KCHD approach large businesses and sports and entertainment venues about providing vaccinations.

8. Report of the Division of Administration—Carol McCormick

Because of a scheduling conflict, Kanawha-Charleston Health Department's request of the Division of Personnel to request the position of local health officer go from a classified position to a classified-exempt position upon the current position becoming vacant on Oct. 01, 2021, will be addressed at a meeting of the State Personnel Board on July 22, 2021. Ms. McCormick noted she will be available part-time following her Oct. 01, 2021, retirement.

Financial information is unavailable. All information is not yet in for the end of the fiscal year.

9. Report of the Division of Clinic Services—Deborah Snaman

This report was deferred.

10. Report of the Division of Environmental Services/Epidemiology — Stan Mills

Mills noted COVID cases are slightly spiking. Eight new cases were reported the day of the meeting. Cases are being seen in vaccinated and unvaccinated individuals. He said there may be an additional spike when school begins.

Mills said KCHD is losing support of the National Guard in two weeks.

KCHD has begun routine inspections of permitted facilities.

The Division of Environmental Services mailed approximately 1,600 invoices to permitted facilities and have received about 1,100 responses. Others are still coming in.

Sanitarians will begin food handler training in October. We're including training for the Heimlich maneuver. Training is also available online.

Epidemiology investigations are up because of an increase in Lyme Disease investigations. Kanawha County has 50 cases this year. KCHD personnel are trapping ticks to be tested

Cases of bird virus have been reported in Kanawha County. There is no known cause, but it may be related to cicadas.

A copy of the Kanawha-Charleston Health Department Epidemiology Report is incorporated in these minutes by way of reference and labeled as Exhibit 02.

11. Report of the Executive Assistant to the ED/HO—Julie Blackwood

KCHD's application for FEMA disaster assistance is being uploaded to the Grants Portal for submission to the Federal Emergency Management Agency. It takes between 60-90 days for the project to be approved once the application is submitted.

KCHD's fourth-year annual report has been accepted by Public Health Accreditation Board. The PHAB committee is meeting bi-weekly to work on the reaccreditation process.

12. Acknowledgement of State Plan filed with Bureau for Public Health—Available for review at the meeting

Without motion, the Board acknowledged the State Plan filed with the Bureau for Public Health. The plan was distributed to each board member at the board meeting. A copy of the state plan is incorporated as part of these minutes and labeled as Exhibit 03.

13. Discussion of appointment of new Executive Director/Health Officer

The President outlined the requirements for a new Health Officer/Executive Director, as noted in the West Virginia Code and the Bylaws of the Kanawha-Charleston Board of Health.

a. Executive Session.

Mr. Nusbaum made the motion to go into executive session. The motion was seconded by Dr. Lao. The motion carried and the Board moved into executive session.

On a motion made by Mr. Nusbaum and seconded by Mr. Nelson the board returned to regular session.

During the executive session, the Board discussed they would move forward with the search for the position of Health Officer/Executive Director.

14. Public Comment

15. Old Business

16. Adjournment

Upon motion by Mr. Nelson, seconded by Mr. Nusbaum, the question was put, "Shall the meeting be adjourned?"

Motion carried.

Respectfully Submitted,



Sherri Young, DO, FAAFP
Board Secretary