



# Kanawha-Charleston Board of Health

**Monday, May 24, 2021**

2<sup>nd</sup> Floor Conference Room  
108 Lee St., E.  
Charleston, WV 25301



**1. Call to Order—President Arthur Rubin**

**2. Roll Call—Kandy Forsythe**

Dr. Aliff-Lao	
Mr. Nelson	
Mr. Nusbaum	
Mr. Scalise	
Mr. Weber	
Mr. President, Dr. Rubin	

**3. Moment of silence**

**4. Report of the President—President Rubin**

- a. Approval of the minutes of the March 11, 2021 Board of Health meeting
- b. Other issues

**5. Report of the Executive Director/Health Officer—Sherri Young, DO, FAAFP**

**a. Coronavirus Update**

- i. KCHD Clinics
- ii. Offsite Clinics
- Partnership to vaccinate those 12-15 years of age

**b. HIV/AIDS Testing Update**

- i. KCHD Clinics
- ii. Offsite Clinics
- iii. HIV/AIDS Task Force

**c. Other issues**

**6. Report of the Committee on Finance—Mr. Nelson and/or Mr. Nusbaum**

Approval of the FY 2022 budget

**7. Report of the Division of Administrative Services—Administrator Carol McCormick**

Presentation and discussion of staffing report

**8. Report of Division of Clinic Services—Clinic Division Director Deborah Snaman**

**9. Report of Division of Environmental Services/Epidemiology and Threat Preparedness—Director Stanley Mills**

- a. Discussion of activity report

- b. Discussion of food service establishment inspections
- c. Discussion of permit renewal
- d. Update on contact tracing

**10. Report of Executive Assistant to the Executive Director/Health Officer—Julia Blackwood**

- a. Grants Update
- b. PHAB Update

**11. Letter from Charleston Mayor Amy Shuler Goodwin requesting EPI-AID**

**12. Adoption of Kanawha Coalition for Community Health Improvement's *Community Health Needs Assessment* as the *Community Health Needs Assessment* for the Kanawha-Charleston Health Department**

**13. Personnel Issues**

**14. Adjournment**