



Kanawha-Charleston Board of Health

Meeting Minutes

July 16, 2020

Members – Present

Dr. Arthur B. Rubin, President
Mr. Jeremy Nelson
Dr. William Payne
Mr. Danny F. Scalise II
Mr. Stephen Weber

Members – Excused

Mr. Paul Nusbaum

Staff – Present/Presenters

Julie Blackwood
John D. Law
Carol McCormick
Deborah Snaman
Dr. Sherri Young

Staff – Excused

Lori Kersey
Stanley Mills

1. Call to Order - President, Dr. Arthur Rubin

Dr. Rubin called the meeting to order at 4:32 p.m.

Roll Call – Julie Blackwood

Ms. Blackwood conducted the roll call. All board members were attending in person, except for Mr. Weber, who attended via telephone, and Mr. Nusbaum, who was excused. All staff were present in the board room, except for Ms. Kersey and Mr. Mills, both of whom were excused.

2. Report of the President – Dr. Arthur Rubin

a. Moment of Silence

Dr. Rubin called for a moment of silence to honor those lost to COVID-19, to honor first responders and to take a moment to reflect.

b. Approval of the minutes from the June 18, 2020 Board of Health meeting

Upon a motion by Mr. Scalise, seconded by Dr. Payne, to approve the minutes of June 18, 2020, as submitted; the motion passed.

c. Election of board President for FY2021

The president announced the West Virginia Code and the Kanawha-Charleston Board of Health Bylaws require the board of health elect from its membership a president to serve a one-year term.

Upon a motion by Mr. Weber, seconded by Mr. Nelson, to elect Dr. Arthur Rubin as president. Motion carried.

3. Report of the Executive Director/Health Officer – Dr. Sherri Young

a. COVID-19 Update

Dr. Young noted the date of the board meeting was the 126th day of health command.

As of this date, there are 495 confirmed cases and 483 probable cases.

At present, there are 140 active cases KCHD is monitoring.

b. COVID-19 Update on Drive Through Clinics

Dr. Young stated KCHD has had 28 drive through clinics, with the last one at Capital High School, where a record 851 people were tested within an 8- hour period.

Dr. Young acknowledged the collaboration with the Kanawha Emergency Ambulance Authority throughout the pandemic, stating that it has been an essential relationship. As of the Tuesday's July 14th testing event, 12,500 people in Kanawha County had been tested. Our clinical staff continues to see people for COVID testing as well as STD testing, HIV testing and other essential immunization functions.

c. Dr. Young stated KCHD received an award, along with the KCEAA, the first "Give Back Award" sponsored by WOWK TV and the West Virginia American Water Company.

Dr. Young is serving on the City of Charleston's Public Health Emergency Action Committee to address health disparities of access to health care. Board member Danny Scalise also serves on that committee.

In cooperation with the University of Charleston, KCHD has reinstated naloxone training classes every other Wednesday.

Dr. Young reported she and Monica Mason from KCEAA authored an OPED in the Sunday Gazette-Mail highlighting the need for immunizations and other essential testing.

Dr. Young said KCHD has a meeting scheduled with the new Kanawha County school superintendent Dr. Tom Williams to discuss mutual needs.

Dr. Young welcomed new state health officer, Dr. Aiyne Amjad.

KCHD has set up testing for the West Virginia State University staff and students prior to their return to school.

We continue to work with the National Guard on contact tracing and appreciate their assistance.

Mr. Nelson said he is hearing rave reviews on KCHD and the team regarding the performance during the pandemic.

**4. Report of the Division of Administrative Services – Ms. Carol McCormick
Staffing Report**

Ms. McCormick stated there are no vacancies. Ms. McCormick stated there was an individual who announced his retirement. Mr. Seth Staker will be leaving KCHD on August 3rd. We will be posting his position.

Ms. McCormick stated board members have received the program plan that was sent to them previously.

5. Report of the Division of Clinic Services – Ms. Deborah Snaman

a. Clinic Update

Ms. Snaman stated the clinic is continuing to do COVID testing by appointment and is booked most days. From April to June, there were 1,600 people tested in our clinic for COVID.

Ms. Snaman stated seating is sparse in the waiting room to keep social distancing while waiting for appointments.

Patients who come to get a COVID test are directed to the back door to keep them separated from other patients utilizing clinic services.

KCHD is stressing the importance of back to school immunizations as well as all other immunizations. KCHD should be receiving the flu vaccine in September. We are currently working with the schools to get back to school flu clinics scheduled.

6. Report of the Division of Environmental Health Services and Division of Epidemiology and Threat Preparedness – Mr. John D. Law for Mr. Stanley Mills

COVID-19 Update

Mr. Law stated the sanitarians and epidemiologists are spending most of their time on COVID-19. Mr. Law stated KCHD does not have enforcement powers for orders set by the Governor, but we do try to educate people.

We continue to do contact tracing and are working with the National Guard. In instances where we cannot contact people by telephone, we are doing home visits.

Bureau for Public Health has a new contact tracing system called ChexOut.

Sanitarians are responding to complaint reports but are not doing routine inspections because of COVID-19.

Dr. Rubin asked about mosquito-borne illnesses or tick illnesses and have any been reported. Dr. Young stated KCHD has pushed out educational information about mosquito-borne illnesses and will continue those educational endeavors.

Dr. Rubin asked about the social media push regarding hot cars. Dr. Young stated KCHD is doing a heavy push on social media.

7. Report of the Executive Assistant to the Health Officer – Ms. Julie Blackwood
Grant Update

Ms. Blackwood stated KCHD has received a \$50,000 grant from The Greater Kanawha Valley Foundation. This grant is going towards funding a mobile health unit.

Ms. Blackwood stated KCHD received a \$5,000 grant from the United Way of West Virginia to purchase an automatic temperature station for employees and clients.

Ms. Blackwood stated KCHD applied for a grant through the AARP Foundation to address food deserts and were not selected.

Ms. Blackwood said the state has received money for COVID-19 from the ELC grant and are waiting to see how the state is going to distribute the money.

Ms. Blackwood stated KCHD has applied for grants from the Department of Homeland Security, Division of Emergency Management.

Ms. Blackwood stated KCHD is working with the Kanawha County Commission, to secure Cares Act funding.

8. Report of the Financial Subcommittee

None

9. New Business

None

10. Unfinished Business

Public Comment Period

None

Dr. Rubin stated the board will be moving into executive session to discuss legal and personnel issues. Upon motion by Mr. Scalise, seconded by Dr. Payne to enter executive session, the motion passed; the Board entered executive session. Upon motion by Mr. Scalise, seconded by Dr. Payne, to conclude the executive session; motion passed. Dr. Rubin further stated no action is needed after the session.

11. Adjournment

Upon motion by Mr. Weber to adjourn, seconded by Mr. Scalise to adjourn; the Board adjourned.

Respectfully submitted,



Sherri Young, DO, FAAFP
Executive Director/Health Officer

