



Kanawha-Charleston Board of Health

Thursday, November 16, 2017 - 4:00 p.m.

2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301



Meeting Agenda

1. **Call to Order - President, Ms. Brenda Isaac**
2. **Report of the President – Ms. Brenda Isaac**
 - a. Approval of the minutes from the September 21, 2017 Board of Health meeting
 - b. Oath of office - Dr. Arthur Rubin
3. **Report of the Finance sub-committee- Mr. Robert Reishman, President**
 - a. Presentation and discussion of 1st quarter financial report
 - b. Update on audit for FY2017
4. **Report of the Executive Director/Health Officer – Dr. Michael Brumage**
 - a. Update on Public Health Accreditation
 - i) Annual Report status
 - ii) PHAB-A-Thon – None
 - b. Discussion of Performance Management/Quality Improvement (PM/QI) efforts
 - i) Meeting notes from last PM/QI Committee meeting September 26
 - ii) 1st quarter Strategic Plan Report
 - c. Status report on the Harm Reduction Clinic
 - i) Status report on regional and statewide coalitions
 - ii) Cabin Creek partnership and construction project
 - iii) Naloxone distribution
 - d. Report on meetings and conference attendance
 - i) Handle With Care Conference Presentations - September 27
 - ii) HuffPost Panel Discussion on Opioids - September 27
 - iii) Community Meeting RE: IV users in Emergency Departments - September 29
 - iv) Special Focus on Addiction and Substance Abuse - October 3
 - v) Roundtable Moderator, Martinsburg - October 5
 - vi) Oral Health Study Meeting - October 6
 - vii) WV Primary Care Association Presentation – October 10
 - viii) WV Association of Local Health Departments Meeting – October 12
 - ix) 2017 Rural Health Conference Presentation - October 13
 - x) Legislative Agenda Task Force – October 20
 - xi) TB Advisory Committee Meeting - October 24
 - xii) Putnam County Board of Health Meeting – October 24
 - xiii) Rural WV Responds to Opioid Injection Epidemic (RROE) – October 25
 - xiv) Leadership West Virginia Presentation; The Greenbrier – October 26
 - xv) Mindfulness Orientation Class, Marshall School of Pharmacy – October 26
 - xvi) West Virginia Public Radio interview – November 2
 - xvii) Greater Kanawha Valley Foundation Conference Presentation November 3
 - xviii) A-HIDTA Heroin Symposium, Atlanta – November 7, 8, 9
 - xix) State of African Americans in WV Summit – November 13
 - xx) Public Health Advisory Council, University of Charleston – November 14
 - xxi) North Carolina Harm Reduction Coalition visit with Great Rivers Harm Reduction Coalition – November 15, 16



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- e. Report on local health officer monthly conference call
- f. Spotlight on Health TV show
- g. Dr. Jung Lee, WVU Occupational Medicine resident rotation
5. **Report of the Division of Administrative Services – Ms. Carol McCormick**
 - a. Presentation and discussion of staffing report
 - b. Discussion of State Auditor’s training for Boards and Authorities – October 5
6. **Report of the Division of Clinic Services- Dr. Brumage**
 - a. Presentation and discussion of 1st quarter clinic activity report
 - b. Status report on flu clinics
7. **Report of the Division of Environmental Health Services – Mr. Stanley Mills**
 - a. Presentation of statistics report
 - b. Report on the status of sanitarian training
8. **Report of the Division of Epidemiology & Threat Preparedness - Ms. Janet Briscoe**
 - a. Upcoming Meetings
 - i) Kanawha Multi-Agency Planning and Advisory Committee Meeting (MPAC)
 - ii) Medical reserve Corp (MRC) Volunteer Training Meeting
 - b. Presentation and discussion of activity report
 - c. Presentation of Fiscal Year, Quarter 4 Epidemiology Report
9. **Report for the Division of Prevention & Wellness – Ms. Tina Ramirez**
 - a. Report on the receipt of the Changemaker Award
 - b. Update on *Everyone with Diabetes Counts* training classes schedule
 - c. Update on Community Health Improvement Plan (CHIP) meetings
 - d. Report on FaithHealth program initiative meeting
10. **Report on Response to Proposed Legislative Rules – Mr. John Law**
 - a. Letter to Department of Health and Human Resources (DHHR) from KCHD
 - b. Response letter from DHHR to KCHD
11. **Unfinished Business**
 - a. Public comment period
12. **Adjournment**

The next meeting is scheduled for January 18, 2018.