



# Kanawha-Charleston Board of Health

## Meeting Minutes

### July 20, 2017

#### Members – Present

Ms. Brenda Isaac  
Mr. James Strawn  
Mr. Robert Reishman  
Ms. Martha Yeager Walker  
Mr. Stephen Weber

#### Member(s) Excused

Dr. Arthur Rubin

#### Presenters

Dr. Michael Brumage  
Ms. Janet Briscoe  
Ms. Stephanie DeWees  
Ms. Lolita Kirk  
Mr. John Law  
Mr. Stanley Mills  
Ms. Tina Ramirez

1. **Call to Order - President, Ms. Brenda Isaac**  
Ms. Isaac called the meeting to order at 4:30 p.m.
2. **Report of the President – Ms. Brenda Isaac**
  - a) **Approval of the minutes from the May 18, 2017 Board of Health meeting**  
A motion was made by Mr. Weber and seconded by Mr. Reishman to approve the meeting minutes of May 18, 2017 as submitted. The motion passed.
  - b) **Election of Board President for FY2018**  
Mr. Weber made a motion to nominate Ms. Isaac to serve as the Board of Health President for fiscal year 2018. Mr. Reishman seconded the motion. The motion passed.
3. **Report of the Executive Director/Health Officer – Dr. Michael Brumage**
  - a) **Discussion of WVU School of Public Health appointment as the assistant dean for public health practice and service**  
Ms. Isaac recognized Dr. Brumage's appointment to the WVU School of Public Health as assistant dean for public health practice and service. Dr. Brumage will maintain his role at Kanawha-Charleston Health Department and assist the School of Public Health in building partnerships with other local health departments around the state. His work will enhance professional practice opportunities for faculty and students here and at other facilities.  
  
Ms. Isaac added the Board is proud of Dr. Brumage's accomplishment. It verifies the high level of work we do and helps us meet one of our goals of becoming an academic health department. The Board members congratulated Dr. Brumage. Dr. Brumage thanked the Board for their support.
  - b) **Update on Public Health Accreditation**
    - i) **Annual Report status**

**ii) PHAB-a-Thon – June 16<sup>th</sup>**

Dr. Brumage reported the leadership team met on June 16<sup>th</sup> to review progress on the annual report. A copy of the meeting notes was included in the Board's folders. In addition to the domain related assignments, several other annual report components are also in progress. Ciara is working with Judy Crabtree on the Community Health Implementation Plan and several quality improvement projects are underway. The next PHAB-a-Thon is tomorrow.

**c) Presentation and discussion of 2018-2021 Strategic Plan**

Dr. Brumage informed the Board a copy of the proposed strategic plan was in their folders. The plan is a culmination of six months of hard work and I am pleased to say all staff participated in the process. He added it was his recommendation the Board consider adopting the plan.

Mr. Weber stated that since the Board had only received the plan yesterday, he would like to request a week for a more thorough review. The Board instructed staff to send a poll next week to the Board members for an electronic vote on the adoption of the Strategic Plan.

**d) Discussion of Performance Management/Quality Improvement (PM/QI) efforts**

**i) Minutes from last PM/QI Committee meeting**

Dr. Brumage informed the Board, the minutes from the June 30<sup>th</sup> PM/QI meeting were in their folders. The group continues to meet monthly to discuss quality improvement projects and to hear reports from the workforce development and performance based standards sub-committees.

**e) Status report on the Harm Reduction Clinic**

Dr. Brumage report that since December 2015 the Harm Reduction Clinic has seen:

- 12,231 patients.
- 3,666 unique non-repeating
- 3,600 have sought other services

Dr. Brumage added the largest week for the program was this week with was this week with 334 patients, which included 86 new patients.

**i) Status report on regional and statewide coalitions**

Dr. Brumage reported the Great Rivers and West Virginia Harm Reduction Coalitions are moving forward. Great Rivers met this morning and approved by-laws and are on the way to establishing a 501c3 organization.

**ii) Cabin Creek partnership**

Dr. Brumage informed the Board that the clinic partnership with Cabin Creek is going well and has been a great addition to the Harm Reduction Clinic. Cabin Creek is providing a full spectrum of primary care during the clinic on Wednesdays.

**iii) Visit from Johns Hopkins researchers – June 27<sup>th</sup> – 28<sup>th</sup>**

Dr. Brumage reported the researchers from Johns Hopkins visited the health department again and presented their findings at a Harm Reduction Workshop co-sponsored by the health department and the University of

Charleston's School of Pharmacy. Drs. Susan Sherman and Sean Allen from Johns Hopkins University, and Daniel Raymond from the National Harm Reduction Coalition presented. Dr. Brumage added the data revealed the harm reduction patients are from 188 zip codes, 26 states and 19 locations that have been identified as at a high risk for hepatitis and HIV.

Dr. Brumage informed the Board the grant funding for the first responder resiliency training had been awarded.

**iv) Naloxone distribution**

Dr. Brumage reported since the naloxone training and distribution began in April 2016, KCHD has trained over 900 individuals and distributed almost 1,000 kits. To date over 200 refills have also been provided. The health department also distributed 80 kits to FBI agents and US Postal Inspectors. Approximately 150 saves have been reported to us.

Mr. Weber asked about a recent news story that discussed the use of naloxone by law enforcement. Dr. Brumage replied naloxone is safe for use. He added KCHD offers training for police officers and responders.

**f) Report on meeting and conference attendance**

Dr. Brumage reported since the last Board meeting, he had presented at number of conferences.

**i) American College of Preventive Medicine – May 23<sup>rd</sup> – 26<sup>th</sup>**

(1) Presentation topic – Mindfulness & Movement Essentials for Preventive Medicine

**ii) Scenarios in Health Equity-May 30<sup>th</sup> – June 1<sup>st</sup>**

**iii) Try This WV Conference-June 3<sup>rd</sup>**

(1) Presentation topic – Adverse Childhood Experiences (ACEs)

**iv) 28<sup>th</sup> Annual Addictions Training Institute – June 13<sup>th</sup>**

(1) Keynote - Adverse Childhood Experiences & Mindfulness in the Opioid Epidemic

**v) 2017 Indigent Defense Conference – June 15<sup>th</sup>**

(1) Presentation topic - Childhood Trauma, ACEs and how to use this information

**vi) KidStrong Conference – June 22<sup>nd</sup>**

(1) Presentation topic – Mindfulness: What it is and why it matters in schools

**vii) WV ACEs Coalition – June 11<sup>th</sup>**

**viii) Meeting with Senator Shelley Moore Capito – July 11<sup>th</sup>**

On July 11<sup>th</sup>, Dr. Brumage was invited by representatives of Cabin Creek Health Systems to meet with Senator Capito. The discussion centered around the proposed legislation that would replace the ACA.

**ix) National Association of City/County Health Officials (NACCHO) Annual Conference – July 11<sup>th</sup> – 13<sup>th</sup>**

(1) Presentation topic - Toward Hepatitis C Elimination: The Role of Local Health Departments in Increasing Access to Hepatitis C Care and Treatment

(2) Presentation topic - I9 - Developing a Health Care Access Improvement Plan to Advance Quality and Performance in Linking People to Needed Health Care Services

- g) Report on local health officer monthly conference call**  
Dr. Brumage reported the monthly calls for local health officers continue. The calls cover a wide variety of topics, including harm reduction and legislative issues.
- h) Discussion of Spotlight on Health TV show**
  - i) Current episode features Dr. Raul Gupta, State Health Officer**
  - ii) Upcoming episode to feature, Brenda Isaac and Stephanie DeWees**  
Dr. Brumage informed the Board the current episode of the Spotlight on Health show features Dr. Gupta. He added the upcoming episode, which was taped today, is on back-to-school immunizations, featuring Brenda and Stephanie

Ms. Walker noted it was nice see the health department recognized nationally and locally for all work it does.

- 4. Report from the Board of Health Finance sub-committee**  
Mr. Reishman reported the Board would find a copy of the financial report for the last quarter in the folders. He added we ended down for the year. He added the amount was close to the projections. Cuts have been made for this year to absorb the decreases in funding. Mr. Reishman also discussed the upcoming installation of LED lights and replacement of ceiling tiles.
- 5. Report of the Division of Administrative Services – Ms. Lolita Kirk**
  - a) Presentation and discussion of staffing report**  
Ms. Kirk informed the Board a copy of the staffing report was in their folders. Ms. Kirk added two of the vacant positions have been recently filled.
  - b) Presentation of the FY2018 Program Plan**  
Ms. Kirk informed the Board the FY2018 program plan has been submitted to the Bureau for Public Health. She added a copy of the Program Plan and the Bureau for Public Health's guidance is in the Board's meeting folders.
    - i) Status of FY2018 State Aid funding**  
Ms. Kirk stated we have not received notification of the state aid funding amount for fiscal year 2018. She added she would send the notification to the Board members as soon as it is received.
- 6. Report of the Division of Clinic Services – Ms. Stephanie DeWees**
  - a) Presentation of clinic activity report**  
Ms. DeWees presented the clinic activity report and informed the Board that a copy of the report could be found in their packets. Ms. DeWees added the clinic is also preparing for the upcoming back to school clinics
  - b) Update on upcoming flu clinics**  
Ms. DeWees reported that the clinic is preparing for the flu vaccination season and that most of the part-time flu nurses have agreed to come back to assist with flu clinics for the upcoming year.

Mr. Reishman asked if there were any changes to the vaccine and its effectiveness for the upcoming year. Ms. DeWees replied the one change was for infants. She added infants will be receiving the same dosage as everyone else.

**7. Report of the Division of Environmental Health Services – Mr. Stanley Mills**

**a) Introduction of new employees**

**i) Brandy Armstrong, Sanitarian**

**ii) Samantha Loudin, Sanitarian**

Mr. Mills introduced Ms. Armstrong and Ms. Loudin to the Board. The Board welcomed Ms. Armstrong and Ms. Loudin to the health department.

**b) Presentation of activity report**

Mr. Mills noted the Board would find a copy of his activity report in their folders.

**c) Discussion of support to Clay County Health Department**

Mr. Mills informed the Board we will be covering for the Clay County sanitarian while she is on leave.

**d) Discussion of appointment from the Kanawha County Commission to the Kanawha County Enforcement Agency**

Mr. Mills informed the Board he has been appointed by the Kanawha County Commission to serve on the Kanawha County Enforcement Agency. Mr. Mills added the County's Enforcement Agency prioritizes structures for demolition. Mr. Reishman discussed the new law that shortens the condemning cycle.

**e) Discussion of appointment to the WV Zoonotic Taskforce**

Mr. Mills reported that he has been appointed to serve on West Virginia's Zoonotic Taskforce.

Mr. Weber asked if this was a particularly bad year for mosquitoes. Mr. Mills the activity so far is about what was seen last year. Mr. Mills added staff in Putnam County have been going door-to-door in Eleanor and providing residents with guidance on reducing breeding areas for mosquitoes.

Mr. Mills added he received notification today that he was reappointed to serve on the State's Air Quality Board.

**8. Report of the Division of Epidemiology & Threat Preparedness - Ms. Janet Briscoe**

**a) Presentation and discussion of activity report**

Ms. Briscoe noted a copy of the Division's activity report for the 4<sup>th</sup> quarter was in their folders.

Ms. Briscoe added that there have not been any reported cases of West Nile or La Cross encephalitis this season.

Mr. Weber asked about the availability of Lyme disease immunizations. Ms. Briscoe replied currently there is not a vaccine for humans. It was noted that a vaccine is available for dogs.

**9. Report for the Division of Prevention & Wellness – Ms. Tina Ramirez**

**a) Presentation and discussion of Community Health Assessment**

Ms. Ramirez informed the Board a copy of the 2017-2020 Kanawha Coalition for Community Health Improvement Community Health Assessment was in their folders. The assessment has identified priority areas of drugs, diabetes, and obesity. Ms. Ramirez stated after participation in the assessment and the review of the final report, she recommends the Board consider adopting the assessment for the health department. Mr. Reishman made a motion to adopt the CHA. The motion was seconded by Mr. Strawn. The motion passed.

**b) Everybody with Diabetes Counts Classes in August**

Ms. Ramirez reported that Prevention and Wellness will be teaching classes starting in August. She added a copy of the flyer for the program was in the Board's folders.

**10. Report of the Public Information Officer – Mr. John Law**

**a) Affordable Care Act/Better Care Reconciliation Act Forum – June 28<sup>th</sup>**

**i) Report to the Kanawha County Commission – June 29<sup>th</sup>**

Mr. Law informed the Board a second forum was held on June 28<sup>th</sup> and a report was made to the Kanawha County Commission on June 29<sup>th</sup>. The purpose of the forum was to give community partners and the public an opportunity to voice their concerns about the Affordable Care Act/Better Care Reconciliation Act. Mr. Law added one of the interesting facts that arose was the employment figures for the healthcare sector in Kanawha County. Ms. Isaac stated she learned West Virginia would be the second most negatively impacted state if the proposed legislation were to pass.

**b) Report on proposed legislative rules**

Mr. Law report the Board would find information regarding proposed legislative rules we have reviewed in their folders. The health department is considering commenting on the rules for harm reduction programs and home-based food production

**11. Unfinished Business**

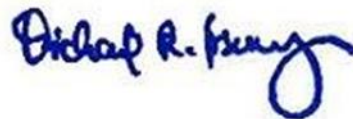
**a) Public comment period**

None

**12. Adjournment**

Mr. Reishman made the motion to adjourn. The motion was seconded by Mr. Weber. The motion passed and meeting adjourned.

Respectfully submitted,



Michael Brumage, MD, MPH, FACP  
Executive Director/Health Officer

