



Kanawha-Charleston Board of Health

Meeting Minutes

April 6, 2017

Members – Present

Ms. Brenda Isaac
Mr. James Strawn
Mr. Robert Reishman
Ms. Martha Yeager Walker
Mr. Stephen Weber

Member(s) Excused

Dr. Arthur Rubin

Presenters

Dr. Michael Brumage
Ms. Janet Briscoe
Ms. Stephanie DeWees
Ms. Lolita Kirk
Mr. John Law
Mr. Stanley Mills
Ms. Tina Ramirez

1. **Call to Order - President, Ms. Isaac**
Ms. Isaac called the Board meeting to order at 4:30 p.m.
2. **Report of the President – Ms. Brenda Isaac**
 - a. **Approval of the minutes from the January 19, 2016 Board of Health Meeting**
A motion was made by Mr. Strawn and seconded by Mr. Reishman to approve the meeting minutes of January 19, 2017 as submitted. The motion passed.
3. **Report of the Executive Director/Health Officer – Dr. Michael Brumage**
 - a. **Discussion of Public Health Accreditation**
 - i) **Annual Report Status**
Dr. Brumage reported the annual report assignments have been made and work is underway. Progress is measured during the wrap up discussions following the PHAB-A-Thons.
 - ii) **Discussion of Strategic Planning**
Dr. Brumage informed the Board that several components, to be used during the development of the strategic plan, have been completed. This includes surveys for governance, leadership, staff and core values. SWOT analyses for each operating division have also been completed. Deb Koester with WV Local Health, Inc is providing KCHD assistance. On April 7th, the leadership team will be engaging in an all-day strategic planning meeting.
 - b. **Discussion of Performance Management/Quality Improvement (PM/QI) efforts**

i) Minutes from last PM/QI Committee meeting

Dr. Brumage noted that the Board would find a copy of the minutes from the last PM/QI meeting in their packets. The minutes note the on-going efforts by Kanawha-Charleston Health Department (KCHD) leadership and staff to identify projects for continuous quality improvement. The performance management and quality improvement committee continues to assess the health department's compliance with the Class A Public Health Standards.

c. Status report on the Harm Reduction Clinic—

Dr. Brumage reported that the Harm Reduction Clinic is now taking care of over 2,600 unique patients, with 60 to 70 new patients every week. He informed the Board the turn-around time for seeing patients is about 15 to 20 minutes.

i) Status report on regional and statewide coalition

Dr. Brumage reported that the Great Rivers Coalition continues to meet. The Coalition includes Cabell, Kanawha and Putnam Counties. Additionally, a statewide coalition that includes local health departments has been developed.

ii) Update on Funding

Dr. Brumage reported on Cabell-Huntington Health Department's receipt of a \$90,000 Claude W. Benedum Foundation grant. The grant will provide \$30,000 to Cabell-Huntington, \$30,000 to Kanawha-Charleston and \$30,000 for the start-up of the Great Rivers Coalition's 501C. KCHD has also receive a \$7,500 grant from the Comer Foundation out of Chicago and a \$50,000 grant from the Greater Kanawha Valley Foundation.

Dr. Brumage and the Board discussed the feasibility of mobile harm reduction units. Dr. Brumage noted mobile units would include a smaller scale of services such as syringe exchange and recovery coaches.

Dr. Brumage discussed his work with Partners in Health. Dr. Brumage added he provides technical expertise on substance abuse issues and harm reduction programs.

Dr. Brumage added he is also working on a research grant to provide resiliency training for first responders.

iii) DEA 360°

Dr. Brumage informed the Board KCHD is partnering with DEA on the DEA360 ° project. The project is focused on community engagement and addiction diversion.

iv) Naloxone distribution

Dr. Brumage reported KCHD has received the 1,000 cartons of the naloxone auto injectors donated by kaleo Pharma and the 500 two-dose naloxone rescue kits, purchased by the stated and distributed by WVU. KCHD has distributed over 600 kits through its naloxone program, with 77 confirmed saves.

d. Report on the March 23, 2017 ACA Community Health Forum

Dr. Brumage informed the Board, that at the suggestion of Kanawha County Commission President Kent Carper, KCHD, convened a community forum in the Kanawha County Commission chambers at the Courthouse. The purpose of the forum was to provide community partners and members of the public an opportunity to voice their concerns regarding the Affordable Care Act. Because of the ACA, approximately 3,000 Kanawha County residents have purchased insurance policies through the insurance exchange, and 17,000 are eligible for expanded Medicaid. Dr. Brumage added, response was good and in addition to himself participants included:

- Brenda Isaac, Kanawha-Charleston Board of Health
- Kelli Caseman, West Virginians for Affordable Health Care
- Lara Lawson, Recovery Point West Virginia
- Craig Robinson, Cabin Creek Health Systems
- Bob Whitler, Charleston Area Medical Center and Partners in Health
- Cynthia Persily, Highland Hospital, was unable to participate in the forum but submitted written comments that will be included in the final report.

The County Commission was very pleased with the efforts, stating the health department is an organization that steps up to the plate. A copy of the thank you letter from the County Commission was placed in the Board packets.

e. Discussion of the Scenarios for the Future of Health Equity in the United States – March 15th – March 17th

Dr. Brumage reported to the Board that he attended the first meeting of the scenarios group on March 15th - March 17th. Through the group's work a report will be produced on Scenarios for the Future of Health Equity in the US. This report will be publicly available and include guidance for how to use the scenarios to transform the future of health equity by exploring both the opportunities, risks, and choices the scenarios present, and surfacing strategic actions to adapt to or influence the future. Dr. Brumage added the group's work is sponsored by the Robert Wood Johnson Foundation.

f. WV Association of Local Health Departments – conference call with local health officers – April 3rd

Dr. Brumage informed the Board he participated in a local health officer conference call sponsored by the WV Association of Local Health Departments. Five health officers participated and discussion included harm reduction, legislative updates, and the sharing Master of Public Health students. The calls will be schedule monthly.

g. ACEs activities

Dr. Brumage informed the Board West Virginia's ACEs Coalition is receiving national attention through the Center for Trauma Informed Care. West Virginia has been recognized as one of the more active ACEs chapters. Dr. Brumage added he participated in several ACEs related events since the last meeting, including:

- i) ACEs and Mindfulness Primer – January 20th

- ii) Discussion with Medicaid MCOs – February 21st
- iii) ACEs Coalition – March

h. Discussion of Spotlight on Health TV show

Dr. Brumage reported the taping of the Spotlight on Health TV show has resumed. The current episode is on vaccinations and features Dr. Sherry Young, State Immunization Officer and was hosted by Mr. John Law. The episode is now available on-line and through channels carrying the WV Library Commission shows

4. Legislative Update—Mr. John Law

Mr. Law provided the Board with a legislative update, a copy of which was included in their packets. Senate Bill 2914 on regionalization and clean indoor air did not pass. Senate Bill 199 concerning the budget, cuts 15 million from higher education. House Bill 2018 concerning the budget includes a 3.68% cut to DHHR. The bill concerning the civil service system from the Senate Judiciary Committee has gone into an interim study, and will likely be brought back up next year. A motion to accept the legislative update was made by Ms. Walker and was seconded by Mr. Strawn. The motion passed.

5. Report of the Finance sub-committee—Mr. Robert Reishman

Mr. Reishman reported based on the financial report the year will probably end down. Cuts may have to be made next year if the numbers don't change.

6. Report of the Division of Administrative Services – Ms. Lolita Kirk

a. Presentation and discussion of staffing report.

Ms. Kirk provided the Board with a copy of the staffing report. Currently, there are three vacancies in the environmental health division, one of which will be filled tomorrow, Friday April 7th.

7. Report of the Division of Clinic Services – Ms. Stephanie DeWees

a. Presentation of activity report

Ms. DeWees reported the staff received their annual training on March 30th for performing the HIV rapid testing. Ms. DeWees noted the Board would find a copy of the clinic activity report in their packets.

Report of the Division of Environmental Health Services – Mr. Stan Mills

Mr. Mills reported that the food handler's classes brought in \$9,500 in one month. Other potential sources of funding include fees to proctor the manager certification exam. Mr. Mills reported that environmental health has received a FDA Food Standards Grant.

8. Report of the Division of Epidemiology & Threat Preparedness - Ms. Janet Briscoe

Ms. Briscoe reported that new grants are starting while others are ending. A full-scale exercise is scheduled for Thursday April 20th at Charleston Job Corps Center. A copy of the Epi report was included in the Board packets.

9. Report for the Division of Prevention & Wellness – Ms. Tina Ramirez

a. Community Health Assessment

Ms. Ramirez reported on the Community Health Issues Forum that was held on March 28th. The Forum met to set the priorities for the next three years. Ms. Ramirez mentioned that the report will be presented to the Board at the July meeting. Tentatively, the three priority areas identified through the Forum were Drug Abuse, Diabetes, and Obesity.

b. FY2017 1st and 2nd Quarter Class A Basic Public Health Performance Standards Report

Ms. Ramirez discussed the Community Health Promotion performance based standards and said that for quarters 1 and 2 we are at 100%. The information was included in the Board packets.

10. Unfinished Business

a. Public comment period

None

b. Executive Session

A motion to enter an executive session to discuss a personnel action was made by Mr. Reishman and seconded by Mr. Weber. The motion passed and the Board entered executive session. A motion to return to regular session was made by Mr. Reishman and seconded by Mr. Weber. The Board returned to regular session.

11. Adjournment

A motion to adjourn was made by Mr. Reishman and seconded by Mr. Strawn, the motion passed and the Board adjourned.

Respectfully submitted,



Michael Brumage, MD, MPH, FACP
Executive Director/Health Officer

