



Kanawha-Charleston Board of Health

Thursday, May 18, 2017 - 4:30 p.m.

2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301



Meeting Agenda

1. Call to Order - President, Ms. Brenda Isaac
2. Report of the President – Ms. Brenda Isaac
 - a. Approval of the minutes from the April 6, 2017 Board of Health meeting.
 - b. Discussion of Board of Health meeting dates for July 1, 2017 – June 30, 2018
3. Report of the Executive Director/Health Officer – Dr. Michael Brumage
 - a. Presentation and discussion of 2017- 2020 Community Health Assessment
 - b. Discussion of Public Health Accreditation
 - i) Annual Report status
 - ii) Strategic Plan update
 - c. Discussion of Performance Management/Quality Improvement (PM/QI) efforts
 - i) Minutes from last PM/QI Committee meeting
 - d. Status report on the Harm Reduction Clinic
 - i) Status report on regional and statewide coalitions
 - (1) Report on Visit with Richard Goerling
 - ii) Update on funding
 - (1) Gilead Funding Opportunity
 - iii) Report on the DEA 360° Summit
 - iv) Naloxone distribution
 - e. Report on Fundamentals of Intentional Governance presentation—April 28th
 - f. Discussion of Spotlight on Health TV show
 - i) Upcoming episode features Dr. Raul Gupta, State Health Officer
4. Report of the Board's finance sub-committee
 - a. Presentation and discussion of the FY2018 operating budget.
 - i) Discussion of reduction-in-force proposal
 - b. Presentation and discussion of FY2016 audit report
5. Report of the Division of Administrative Services – Ms. Lolita Kirk
 - a. Presentation and discussion of staffing report.
6. Report of the Division of Clinic Services – Ms. Stephanie DeWees
 - a. Presentation and discussion of the activity report
 - b. Update on the Back to School Clinic in August
 - c. Discussion of the immunization outreach clinics
 - d. Presentation of the clinical portion of the Public Health Standards
7. Report of the Division of Environmental Health Services – Mr. Stanley Mills
 - a. Presentation and Discussion of the activity report
 - b. Voluntary Food Standards
 - c. Staffing Update
 - d. Presentation and Discussion of Inspection Standardization



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8. Report of the Division of Epidemiology & Threat Preparedness - Ms. Janet Briscoe
 - a. Presentation and Discussion of the activity report
 - b. Presentation of Epidemiology and Threat Preparedness Public Health Standards
9. Report for the Division of Prevention & Wellness – Ms. Tina Ramirez
 - a. Update on Harm Reduction
 - b. Drug Enforcement Agency (DEA) 360
 - c. Diabetes Training
10. Unfinished Business
 - a. Public comment period
11. Adjournment