



Kanawha-Charleston Board of Health

Meeting Minutes

January 19, 2017

Members – Present

Ms. Brenda Isaac
Mr. James Strawn
Mr. Robert Reishman
Dr. Arthur Rubin
Mr. Stephen Weber
Ms. Martha Yeager Walker

Presenter(s)

Dr. Michael Brumage

Staff Present

Ms. Janet Briscoe
Ms. Stephanie DeWees
Ms. Lolita Kirk
Mr. Stanley Mills
Ms. Tina Ramirez
Ms. Deborah Snaman

1. Call to Order - President, Ms. Isaac

Ms. Isaac called the Board meeting to order at 4:30 p.m.

2. Report of the President – Ms. Isaac

a. Approval of the minutes from the November 17, 2016 Board of Health Meeting

A motion was made by Dr. Rubin and seconded by Mr. Weber to approve the meeting minutes of November 17, 2016 as submitted. The motion passed

b. Discussion of the proposed Board of Health orientation manual

The Board discussed the proposed orientation manual. The manual will meet one of the Basic Public Standards. The Board will review the manual and consider adoption later in the year.

c. Approval of the 3rd quarter organizational chart

Dr. Rubin made a motion to approve the 3rd quarter organizational chart. Mr. Weber seconded the motion. The motion passed.

3. Report of the Executive Director/Health Officer – Dr. Brumage

a. Discussion of Public Health Accreditation

Dr. Brumage noted the Board members would find a copy of the letter from Dr. Thomas Frieden congratulating the Kanawha-Charleston Department (KCHD) on its recent achievement of national accreditation.

i. Annual Report: next steps

Dr. Brumage discussed with Board the Public Health Accreditation Board's (PHAB) annual report requirements. The report is very detailed and will demonstrate the health department's continuous efforts to meet all standards and measures. Dr.

Brumage noted Ms. Briscoe and Ms. Kirk are working to set up a schedule for the work, including the resumption of the PHAB-a-Thons.

ii. Strategic Plan

Dr. Brumage updated the board on recent activities to update the strategic plan. The Board and Dr. Brumage discussed the health department's on-going quality improvement plan and the upcoming triennial community health assessment and community health improvement plan.

b. Discussion of Performance Management/Quality Improvement efforts

i. Class A performance based standards report

Dr. Brumage informed the Board they would find a copy of a report on the self-assessment of the Class A Basic Public Health Performance Standards. He added the standards will serve as KCHD's performance management system. Also in the folders is a report on two areas of the standards, finance and administration. Staff will report at each Board meeting on the progress towards 100% compliance.

ii. Minutes from last Performance Management/Quality Improvement meeting

Dr. Brumage noted the Board members would find a copy of the most recent PM/QI meeting in their folders.

c. Discussion of the Public Health Advisory Council appointment

Dr. Brumage informed the Board he has been selected to serve on the Public Health Advisory Council. He added no additional information on the Council is available at current time.

d. Status report on the Harm Reduction Clinic

Dr. Brumage reported the Harm Reduction Clinic (HRC) continues to grow. During the January 4th clinic, 222 clients were seen during five hours. He added we continue to see on average 50 new patients each week.

i. Regional and Statewide coalitions

Dr. Brumage reported on the formation of the Great Rivers Harm Reduction Coalition. The Coalition includes representatives from law enforcement, EMS, health and recovery. The coalition's region is Cabell, Kanawha and Putnam Counties. On February 2nd, the West Virginia Association of Local Health Departments will host a meeting dedicated to Harm Reduction and discuss the formation of a statewide coalition.

ii. Funding

Dr. Brumage reported on recent efforts to provide resources for the Harm Reduction Clinic:

- Donors continue to be very generous with supplies.
- The number of students from universities and community volunteers remain steady.
- The health department continues to apply for grants. The health department was recently notified it has been awarded a grant from the Comer Family Foundation.

- In effort to address the concern of needles being left in public places, the health department has obtained funding to install a drop off container to serve as a collection point.
- The Sterilis company has expressed an interest in allowing KCHD to serve as a demonstration site for their equipment. The equipment is the size of a copier that sterilizes infectious waste and shreds it into confetti.

Dr. Brumage updated the Board on the Naloxone program. KCHD initially received a donation of 200 doses from Kaleo Pharma. After distributing the 200 doses, KCHD received an additional 200 doses courtesy of the Cabell-Huntington Health Department. The health department has had thirty-three saves to date. Because of the success of the program, Kaleo has agreed to provide Kanawha-Charleston with an additional 1,000 kits.

Dr. Brumage noted West Virginia has recently invested one million dollars for the purchase of naloxone. KCHD may also be line for a portion of the doses.

iii. Visit from Sean Allen, PhD, Johns Hopkins University-December 21, 2016

Dr. Brumage reported on Dr. Allen's visit to KCHD. Dr. Allen has performed research on harm reduction programs in Baltimore, Maryland and Philadelphia, PA. Dr. Allen provided feedback on KCHD's program and suggested a survey tool. During his visit, Dr. Allen noted KCHD's program has as many unique clients participating in the program as the City of Baltimore had in one year. Mr. Weber asked about the location of the clients for HRC. Dr. Brumage replied the clients come from all areas of Kanawha County as well as the contiguous counties.

Ms. Walker noted she is amazed at the activities that happen at the KCHD. Dr. Brumage noted the without the effort of the staff and the many community and student volunteers, the program couldn't operate.

Dr. Rubin asked what other services are being provided during HRC. Dr. Brumage replied in addition to KCHD's clinical services such as STD, HIV/AIDS, immunizations and family planning, there are recovery coaches on-site and a health navigator, who provides health insurance enrollment assistance.

Ms. Walker stated we need to have an easy to read one page document on HRC for the legislators. Dr. Brumage stated the Association is putting together a white paper on harm reduction.

4. Reports of the Division Directors

Dr. Brumage noted reports from the division directors were in the Board's folders.

Ms. Isaac asked what level of influenza activity was being seen. Ms. Briscoe replied usual numbers, some respiratory illnesses in long term care facilities. The Board also discussed norovirus.

5. Unfinished Business

Ms. DeWees introduced Ms. Deborah Snaman. Ms. Snaman joins the clinic staff as a registered nurse and has public health experience at the state and local level. Prior to

joining Kanawha-Charleston she was the Assistant Director of the Immunization Services Division at the Bureau for Public Health. The Board welcomed Ms. Snaman.

The Board welcomed Ms. Erin McMahon. Ms. McMahon is a third-year West Virginia School of Osteopathic Medicine student and is assigned to the health department for a two-week rotation.

Ms. Walker made a motion to adjourn into executive session for the purpose of discussing a personnel matter the motion was seconded by Mr. Reishman. The Board approved the motion and adjourned into executive session for the discussion of a personnel matter.

On a motion made Dr. Rubin and seconded by Mr. Reishman. the Board voted to return to regular session. No further business was conducted as a result of the executive session.

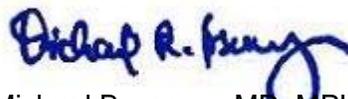
6. Public comment period

None

7. Adjournment

A motion to adjourn was made by Mr. Reishman and seconded by Mr. Weber the Board adjourned.

Respectfully submitted,



Michael Brumage, MD, MPH, FACP
Executive Director/Health Officer

