



# Kanawha-Charleston Board of Health

Thursday, November 17, 2016 - 4:30 p.m.

2nd Floor Conference Room  
108 Lee Street, East  
Charleston, West Virginia 25301

## AGENDA

1. Call to Order - President, Ms. Brenda Isaac
2. Report of the President – Ms. Brenda Isaac
  - a. Approval of the minutes from the September 15, 2016 Board of Health meeting.
3. Report of the Executive Director/Health Officer – Dr. Michael Brumage
  - a. Report on Senator Shelly Moore Capito's visit to KCHD
  - b. Report on presentation to the Charleston City Council's Finance Committee
  - c. Status report on the Harm Reduction Clinic
  - d. Status report on the Public Health Accreditation
  - e. Discussion of Performance Management/Quality Improvement efforts
    - i) Class A performance based standards review.
    - ii) Governance Assessment Tool
  - f. Report on presentation at the WV Handle with Care Conference
4. Report of the Board of Health Finance Subcommittee – Mr. Robert Reishman
  - a. Discussion of the FY2017 1<sup>st</sup> quarter financial report.
5. Report of the Division of Administrative Services – Ms. Lolita Kirk
  - a. Presentation and discussion of staffing report.
  - b. Report from the WV State Auditor Training for County and Municipal Boards and Authorities
  - c. Presentation of the FY2017 approval letter from the WV Bureau for Public Health.
6. Report of the Division of Clinic Services – Ms. Stephanie DeWees
  - a. Presentation and discussion of the activity report
  - b. Status report of (EHR) electronic health records
  - c. Update on company and school flu immunization clinics
7. Report of the Division of Environmental Health Services – Mr. Stanley Mills
  - a. Presentation and discussion of the activity report
  - b. Report on the mosquito surveillance.
8. Report of the Division of Epidemiology & Threat Preparedness - Ms. Janet Briscoe
  - a. Presentation of Epi report – 1<sup>st</sup> quarter FY2017
  - b. Staff receives Certification in Infection Prevention and Control
  - c. Introduction of Kady Rogers, Putnam County Threat Preparedness Coordinator
  - d. Discussion of trainings and conferences
9. Report for the Division of Prevention & Wellness – Ms. Tina Ramirez
  - a. Update on the Baby and Me Tobacco Free program
  - b. Chronic Disease Self-Management Program at Agsten Manor
  - c. Discussion of trainings and conferences
10. Unfinished Business
11. Public comment period
12. Adjournment

**The next Board of Health Meeting is scheduled for January 19, 2017 at 4:30 p.m.**