



# Kanawha-Charleston Board of Health

Thursday, September 15, 2016 - 4:30 p.m.

2nd Floor Conference Room  
108 Lee Street, East  
Charleston, West Virginia 25301

## AGENDA

1. Call to Order - President, Ms. Brenda Isaac
2. Report of the President – Ms. Brenda Isaac
  - a. Approval of the minutes from the July 21, 2016 Board of Health meeting.
  - b. Executive Session for the purposes of discussing a personnel issue
3. Report of the Executive Director/Health Officer – Dr. Michael Brumage
  - a. Status report on the Harm Reduction Clinic
  - b. Status report on the Public Health Accreditation Action Plan
  - c. Discussion of the upcoming Handle with Care Conference – October 11<sup>th</sup> – 13<sup>th</sup>
  - d. Discussion of nomination to serve on the Bureau for Public Health's Advisory Council
4. Report of the Board of Health Finance Subcommittee – Mr. Robert Reishman
  - a. Discussion of the FY2016 financial report.
5. Report of the customer satisfaction committee – Mr. John Law
6. Report of the Division of Administrative Services – Ms. Lolita Kirk
  - a. Presentation and discussion of staffing report.
  - b. Discussion of WV State Auditor Training for County and Municipal Boards and Authorities
  - c. Discussion of KCHD serving as a test center for the WV Division of Personnel
7. Report of the Division of Clinic Services – Dr. Michael Brumage
  - a. Presentation and discussion of the activity report
  - b. Report on back to school immunization clinics in August
  - c. Status report of (EHR) electronic health records
  - d. Update on community and school located flu immunization clinics
8. Report of the Division of Environmental Health Services – Dr. Brumage
  - a. Presentation and discussion of the activity report
  - b. Report on the public comment period for the proposed Food Service Worker Regulation.
  - c. Report on the public comment period for the proposed fees for services
  - d. Report on the mosquito surveillance.
9. Report of the Division of Epidemiology & Threat Preparedness - Ms. Janet Briscoe
  - a. Report on the Medical After Action Report/Improvement Plan - 2016 June flood response
  - b. Report on the August 24<sup>th</sup> HAI/Infection Control Training for outpatient clinics
  - c. Report on the August 25<sup>th</sup> Interoperable Radio training
  - d. Report on the CPR instructor's course
  - e. Report on the September 13<sup>th</sup> Multi-Agency Planning and Advisory Committee meeting
  - f. Discussion of events planned for National Preparedness Month
10. Report for the Division of Prevention & Wellness – Ms. Tina Ramirez
  - b. Discussion of Naloxone (Narcan) Training
  - c. Report on the National Overdose Awareness Day Listening Event and Naloxone Training
  - d. Report on the Rx Parent Meeting – September 12<sup>th</sup>
  - e. Report on the Baby and Me Tobacco Free

11. Unfinished Business
12. Public comment period
13. Adjournment

**The next Board of Health Meeting is scheduled for November 17, 2016 at 4:30 p.m.**