



Kanawha-Charleston Board of Health

Meeting Minutes

May 21, 2015

Members – Present

Ms. Brenda Isaac
Mr. James Strawn
Mr. Robert Reishman
Dr. Arthur Rubin
Ms. Martha Yeager Walker
Mr. Stephen Weber

Presenting Guests

Ms. Lolita Kirk
Ms. Candace Nunley
Mr. Seth Staker
Ms. Nasandra Wright
Ms. Maya Nye

1. **Call to Order - President, Ms. Isaac**

Ms. Isaac called the meeting to order at 4:30 p.m.

2. **Report of the President/Interim Executive Director – Ms. Isaac**

a. **Introduction and welcome of new Board member Ms. Martha Yeager Walker**

Ms. Isaac introduced the newest Board member, Ms. Martha Yeager Walker. Ms. Isaac provided a brief bio of Ms. Walker (copy attached). The Board welcomed Ms. Walker. Dr. Rubin administered the Oath of Office to Ms. Walker.

b. **Approval of the minutes from the March 19, 2015 Board of Health Meeting**

A motion was made by Mr. Weber and seconded by Mr. Reishman to approve the meeting minutes of March 19, 2015 as submitted. The motion passed.

c. **Presentation and discussion of proposed meeting dates for FY2016 (July 1, 2015 – June 30, 2016)**

Ms. Isaac informed the Board they would find a list of proposed meeting dates for the upcoming year in their packets.

d. **Report on the Bureau for Public Health's Board of Health governance training – May 1st**

Ms. Isaac stated she attended the training sponsored by the WV Bureau for Public Health and conducted by the Center for Rural Health. Dr. Gupta presented at the training on the most recent health statistics for West Virginia. She added this was the first time in a long time this type of training had been held and it was a good networking opportunity. She noted some of attendees stated they would like more training and guidance from the Bureau for Public Health.

3. **Report of the Interim Health Officer – Dr. Arthur Rubin**

a. **Update on the accreditation process**

Dr. Rubin noted the members would find in their folders a copy of the overall feedback statement of KCHD from the Public Health Accreditation Board's (PHAB) site reviewers. He added the feedback comes from March's site visit report. The report from the site visit was received in April and on Monday; Ms. Wright confirmed there were not any factual errors in the report. PHAB meets August 4th and August

5th at which time we will be notified as to whether or not we are accredited. Dr. Rubin added accreditation will align us not only service wise, but in the new direction of public health. Ms. Wright added CDC is now including accreditation in grant language.

Ms. Isaac stated she wanted to thank Ms. Wright and Dr. Rubin for all their hard work and thank all of the directors and staff for the long hours. She added a lot of time and effort have gone into the process.

- b. Dr. Rubin reported on the recent reports on the fluoride levels in drinking water and how some water systems are choosing to stop adding fluoride to their systems.
- c. Dr. Rubin reported that he and staff had attended meetings of the Public Health Impact Task Force (PHIT). The Task Force convened by WVDHHR Secretary Karen Bowling and Bureau for Public Health Commissioner, Dr. Rahul Gupta is a diverse group consisting of Bureau for Public Health staff, legislators, and local health department staff. The first meeting, stated Dr. Rubin included a presentation by Dr. Gupta similar to what Ms. Isaac had discussed earlier on West Virginia's health statistics. The second meeting included a presentation by Chad Bundy, President of the WV Association of Local Health Departments. Mr. Bundy's presentation described the multitude of services provided by local health departments. Dr. Rubin added we will continue to attend the meetings.
- d. Dr. Rubin discussed the recent study released on pure form of MCHM. The study conducted by Northeastern University in Boston advocates for continued long-term medical monitoring. Ms. Wright noted the study published in Plos One a peer review journal also continues to advocate for studies.
- e. Dr. Rubin informed the Board that he and Ms. Isaac had recently taped a segment on Hepatitis B for the "Spotlight on Health" television show at the WV Library Commission.
- f. Dr. Rubin informed the Board they would find a copy of a press release about Dr. Brumage's attending a meeting that included Governor Tomblin, former Governor Caperton and other state officials of the WVU's Japan Alumni Chapter.

4. Report of the Board's Finance Sub-Committee

a. Presentation and discussion of the budget for FY2016

Mr. Reishman informed the Board they would find the budget for FY2016 in their packets. Income slightly down in the 3rd quarter primarily due to state grant payments. The proposed FY2016 budget was reviewed and discussed. A motion to approve the FY2016 budget as submitted was made by Mr. Reishman and seconded by Mr. Weber. The Board voted and the motion passed.

b. Discussion and approval to issue Request for Proposals for the HVAC and lighting.

The Board discussed the need to issue RFPs for work on HVAC and lighting systems. On a motion made by Mr. Reishman and seconded by Mr. Strawn, the

Board voted to approve requesting ZMM prepare the RFPs for the work. The Board voted and the motion passed.

5. Report of the Director of Administrative Services – Ms. Lolita Kirk

a. Presentation and discussion of staffing report.

Ms. Kirk informed the Board they would find a copy of the staffing report in their packets. Sanitarian staffing was discussed by the Board. Mr. Weber stated he had seen the news report on Tuesday about inspections and it seemed to be a balanced report.

6. Report of the Clinic Practice Manager – Ms. Candy Nunley

a. Report on Spring Break Immunization Clinics

Ms. Nunley informed the Board that Clinic Services has held several immunization clinics recently. Clinics were held during Kanawha County's Spring Break on March 31st and April 1st. She added an additional clinic was held on April 13th.

b. Report on high blood pressure event held May 7, 2015 as part of Measure Up/Pressure Down National Day of Action during High Blood Pressure Education Month.

Ms. Nunley reported that during the WV Day of Action during the High Blood Pressure Education Month, clinic staff held a clinic at Charleston Arbors and passed out information about heart disease, high blood pressure and cholesterol.

Ms. Nunley informed the Board that there is a new vaccine available, Gardasil 9. The vaccine is for male and females ages 9 to 26 and has five more HPV types.

7. Report of the Director of Environmental Health Services – Ms. Nasandra Wright

a. Report on attendance of the Pulse Net Outbreak Meeting, Baltimore, MD, April 28th – 30th

Ms. Wright reported that KCHD was granted two full scholarship by American Public Health Laboratories (APHL) and the Center for Disease control (CDC) to participate in the Pulse Net Regional Outbreak meeting that was sponsored by CDC, FDA, and APHL. Ms. Wright added she and Teresa Sherrod will be attending.

b. Discussion of presentation on food safety at Charleston Catholic High School, May 7th

Ms. Wright reported that at the request of Charleston Catholic High School, on May 7th Mr. Winowich did a presentation to over 50 students and teachers on Food Safety and the role of a sanitarian. She Ms. Wright conducted an evaluation at that time as a part of the environmental health program continuous quality improvement.

c. Status on the annual renewals of permits.

Ms. Wright reported that all permit renewals for July 1st have been sent out. She added over 1,400 renewals are due, including food facilities, body art, schools, hotels and motels, and institutions.

d. Discussion of risk based inspections

Ms. Wright report that all food facilities have met the minimum two inspections and we are now conducting risk-based inspections. For example a gas station has low

risk for foodborne illness vs a full service restaurant, hence the gas station would get two inspections per year, while the restaurant would get four inspections per year. Ms. Wright stated that Fayette County Health Department is interesting in modeling Kanawha-Charleston Health Department rating system.

e. Report on presentation at Preparedness Summit, Atlanta, GA , April 14th-17th WV Water Crisis Impact Workshop and Town Hall Meeting on Academia working with governmental agencies

Ms. Wright reported she had moderated the WV Water Crisis Workshop at the Preparedness Summit. The four hour workshop included Georgetown University, Harvard University and Dr. Gupta. The workshop engaged participants as dynamic players in an interactive scenario that encompasses the decision making processes in the day-to-day challenges facing local health departments during a water crisis. She added she was one of the panelists at a town hall meeting that discussed how academia and governmental agencies are working together to assure that the workforce is adequately prepared to respond to and prevent epidemics. The town hall meeting was moderated by Dr. Sosin, Deputy Director and Chief Medical Officer, Office of Public Health Preparedness and Response, Center for Disease Control and Prevention.

f. Discussion of article published in the Plos One Journal, May 7th, 2015 “Self-Reported Household Impacts of Large-Scale Chemical Contamination of the Public Water Supply, Charleston, West Virginia, USA

Ms. Wright reported as noted earlier the article in the Boards’ meeting folders title “Self-Reported Household Impacts of Large-Scale Chemical Contamination of the Public Water Supply, Charleston, West Virginia, USA” was published in the May 7, 2015 edition of the Plos One Journal. The article was an exploration of the health and economic impacts of the MCHM spill in January 2014 as well as the impact on public perception of risk communication by public health officials.

8. Report of the Director of Epidemiology & Threat Preparedness – Mr. Seth Staker for Ms. Briscoe

a. Report on the April 29, 2015 City Readiness Initiative (CRI) Exercise.

Mr. Staker reported that on April 29th, staff participated in the West Virginia Region ¾ Healthcare Coalition/City Readiness Initiative (CRI) functional exercise. Points of Dispensing sites were set up in Kanawha and Putnam Counties to demonstrate our capability to prepare for an event that would require mass prophylaxis. The exercise also included evaluators from across West Virginia. Staff also responded to the county emergency operation centers.

b. Update on the hiring status of a Putnam County Threat Preparedness Coordinator.

Mr. Staker informed the Board that Matthew Law has accepted the Threat Preparedness Coordinator position. Matt is currently a sanitarian for the Division of Environmental Health. He started the position in mid-May. Matt is also enrolled in the WVU’s MPH program and has a background in emergency preparedness and currently serves in the National Guard.

c. Discussion of hepatitis rates and media report.

Ms. Staker informed the Board that Ms. Briscoe was interviewed on the issue of drug-related Hepatitis cases in the county. He added West Virginia has the highest rates of Hepatitis B and C in the nation. The report was aired on WOWK-TV.

d. Presentation of quarter ending March 31, 2015 disease and outbreak report.

Mr. Staker informed the Board they would find the third quarter Epidemiology report in their folders.

9. Old Business

10. New Business

a. Update on the Chemical Release Prevention Program Roadmap project – Ms. Maya Nye

Ms. Nye provided a presentation on the Chemical Release Prevention Program.

b. Public comment period

None

c. Executive Session for the purposes of discussing a personnel issue

A motion to adjourn to executive session for the purposes of discussing a personnel issue was made by Mr. Weber and seconded by Mr. Strawn. The motion passed and the Board moved into executive session.

A motion to return to regular session was made by Dr. Rubin and seconded by Mr. Reishman. The motion passed and the Board returned to regular session without any further business being conducted.

11. Adjournment

A motion to adjourn the meeting was made by Ms. Walker and seconded by Mr. Reishman. Motion passed unanimously and the Board adjourned.

Respectfully Submitted



Arthur B. Rubin, DO
Health Officer

BIO

Martha Yeager Walker

Appointed by Governor Joe Manchin as secretary of the West Virginia Department of Health and Human Resources in January 2005, Martha served until September 2009. DHHR is the umbrella agency for the Bureau for Behavioral Health and Health Facilities, Bureau for Child Support Enforcement, Bureau for Children and Families, Bureau for Medical Services and Bureau for Public Health.

Following her tenure as DHHR secretary, she served as the director of the Governor's Office of Health Enhancement and Lifestyle Planning, known more commonly as GOHELP.

Following her "retirement," Martha worked four years as a part-time liaison for Governor Tomblin during the legislative session. She currently serves as chairman of the West Virginia Workers Unemployment Compensation board of review

She served as a member of the West Virginia Public Service Commission from late 2000 until she was appointed DHHR secretary. She was appointed to the PSC by former Gov. Cecil Underwood.

Martha was elected to the West Virginia Senate from Kanawha County in 1992 and 1996. She served as chairman of the Committee on Health and Human Resources and helped shape it into an important committee in the Senate.

She served one-term in the West Virginia House of Delegates.

Martha is a Charleston native and a graduate of West Virginia University. She is married to H. Jarrett "Jerry" Walker. They have three children and eight grandchildren.