



Kanawha-Charleston Board of Health

Thursday, May 21, 2015 - 4:30 p.m.

2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301

Agenda

1. Call to Order - President, Ms. Isaac
2. Report of the President/Interim Executive Director – Ms. Isaac
 - a. Introduction and welcome of new Board member Ms. Martha Yeager Walker
 - b. Approval of the minutes from the March 19, 2015 Board of Health Meeting
 - c. Presentation and discussion of proposed meeting dates for FY2016 (July 1, 2015 – June 30, 2016)
 - d. Report on the Bureau for Public Health's Board of Health governance training – May 1st
3. Report of the Interim Health Officer – Dr. Arthur Rubin
 - a. Update on the accreditation process
4. Report of the Board's Finance Sub-Committee
 - a. Presentation and discussion of the budget for FY2016
 - b. Discussion and approval to issue Request for Proposals for the HVAC and lighting
5. Report of the Director of Administrative Services – Ms. Lolita Kirk
 - a. Presentation and discussion of staffing report.
6. Report of the Clinic Practice Manager – Ms. Candy Nunley
 - a. Report on Spring Break Immunization Clinics
 - b. Report on high blood pressure event held May 7, 2015 as part of Measure Up/Pressure Down National Day of Action during High Blood Pressure Education Month.
7. Report of the Director of Environmental Health Services – Ms. Nasandra Wright
 - a. Report on attendance of the Pulse Net Outbreak Meeting, Baltimore, MD, April 28th – 30th
 - b. Discussion of presentation on food safety at Charleston Catholic High School, May 7th
 - c. Status on the annual renewals of permits.
 - d. Discussion of risk based inspections
 - e. Report on presentation at Preparedness Summit, Atlanta, GA , April 14th-17th WV Water Crisis Impact Workshop and Town Hall Meeting on Academia working with governmental agencies
 - f. Discussion of article published in the Plos One Journal, May 7th, 2015 "Self-Reported Household Impacts of Large-Scale Chemical Contamination of the Public Water Supply, Charleston, West Virginia, USA
8. Report of the Director of Epidemiology & Threat Preparedness - Ms. Janet Briscoe
 - a. Report on the April 29, 2015 City Readiness Initiative (CRI) Exercise.
 - b. Update on the hiring status of a Putnam County Threat Preparedness Coordinator.
 - c. Discussion of hepatitis rates and media report.
 - d. Presentation of quarter ending March 31, 2015 disease and outbreak report.
9. Old Business
10. New Business
 - a. **Update on the Chemical Release Prevention Program Roadmap project – Ms. Maya Nye**
 - b. Public comment period
 - c. **Executive Session for the purposes of discussing a personnel issue**
11. Adjournment

New Item