



# Kanawha-Charleston Board of Health

Thursday, September 18, 2014 – 4:30 p.m.

2nd Floor Conference Room  
108 Lee Street, East  
Charleston, West Virginia 25301

## Agenda

1. Call to Order - President
2. Report of the President – Ms. Isaac
  - a. Approval of the minutes from the July 17, 2014 Board of Health Meeting
3. Report of the Health Officer – Dr. Rahul Gupta
  - a. Report on meeting with WVDHHR and CDC to discuss medical monitoring related to the January 9, 2014 water crisis
  - b. Discussion of presentation to the Minnesota Association of Emergency Managers
4. Report of the Board Sub-Committee on Finance
5. Report of the Director of Administrative Services – Ms. Lolita Kirk
  - a. Presentation and discussion of staffing report.
6. Report of the Clinic Practice Manager – Ms. Carol McCormick
  - a. Discussion of upcoming flu shot clinics
7. Report of the Director of Environmental Health Services – Ms. Nasandra Wright
  - a. Update on accreditation related activities
  - b. Discussion of food protection and chemical safety
  - c. Report on participation in Retail Food Safety Standards sponsored by NACCHO and FDA
  - d. Report on visit to Capitol Hill to educate Congressional staff about what KCHD does and how federal funding helps keep people in our community healthy and safe.
  - e. Introduction of new staff
    - Teresa Sherrod, Sanitarian
    - Introduction Ayan Jha, MPH, Intern
8. Report of the Director of Epidemiology & Threat Preparedness - Ms. Janet Briscoe
  - a. Discussion on Enterovirus-D68.
9. Report of the Director of Prevention & Wellness – Ms. Tina Ramirez
  - a. Update on Community Transformation Grant funding CDSMP (Chronic Disease Self-Management) Leader training October 21<sup>st</sup> to 23<sup>rd</sup>
10. Old Business
11. New Business
  - a. Public comment period
  - b. Executive Session – Discussion of Legal matter
12. Adjournment

**The next Board of Health Meeting is scheduled for 4:30 p.m. on Thursday, November 13, 2014**