



# Kanawha-Charleston Board of Health

Thursday, January 16, 2014- 4:30 p.m.

2nd Floor Conference Room  
108 Lee Street, East  
Charleston, West Virginia 25301

## Agenda

1. Call to Order - President
2. Report of the President – Ms. Isaac
  - a. Approval of the minutes from the November 21, 2013 Board of Health Meeting.
  - b. Discussion of Kanawha County Substance Abuse Task Force Final Report and necessary action.
3. Report of the Health Officer – Dr. Rahul Gupta
  - a. Discussion of the chemical spill/State of Emergency.
  - b. Status report on quality improvement and accreditation related initiatives.
  - c. Discussion of the WV Legislative Session.
  - d. Attendance of the National Quality Form Steering Committee Meeting in D.C. to develop national priorities.
  - e. Discussion WV Public Health Symposium presentation on public health and implementation of the Affordable Care Act.
  - f. Introduction of new staff
    - Mr. John Law, Public Information Officer
    - Ms. Kristin Bailey, Sanitarian
    - Mr. Matthew Law, Sanitarian
    - Mr. Andrew Kenney, Sanitarian
    - Ms. Kayla Amos, Threat Preparedness Coordinator, Putnam County
4. Report of the Board Sub-Committee on Finance
  - a. Status of FY2013 audit
5. Report of the Director of Administrative Services – Ms. Lolita Kirk
  - a. Presentation and discussion of staffing report.
  - b. Distribution of conflict of interest statements-annual audit requirement.
6. Report from Clinic Services-Ms. Carol McCormick
  - a. Report on flu vaccination numbers
  - b. Legislative Wellness project
7. Report of the Director of Environmental Health Services – Ms. Anita Ray
  - a. Discussion of Ms. Wright's attendance at AARP's Food Policy Council meeting.
  - b. Discussion of KCHD Tattoo and Body Piercing Workshop.
  - c. Discussion of Tattoo and Body Piercing inspections to be posted on the KCHD website in real time.
8. Report of the Director of Epidemiology & Threat Preparedness - Ms. Janet Briscoe
  - a. Report on influenza activity
  - b. Announcement of Ms. Briscoe's election to Kanawha/Putnam Emergency Planning Committee (KPEPC) Board of Directors.

c. Discussion of KCHD response to low temperature event.

9. Report of the Director of Prevention & Wellness – Ms. Sara Miller

a. Activities Update

10. Old Business

11. New Business

a. Public comment period

12. Adjournment

**The next Board of Health Meeting is scheduled for 4:30 p.m. on Thursday, March 20, 2014**