



Kanawha-Charleston Board of Health

Thursday, July 25, 2013- 4:30 p.m.

2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301

Agenda

1. Call to Order - President
2. Report of the President – Ms. Isaac
 - a. Approval of the minutes from the May 16, 2013 Board of Health Meeting.
 - b. Discussion of the Board of Health and Dr. Gupta's nomination for the National Association of Local Boards of Health (NALBOH) Dr. Marie Fallon Leadership Award.
 - ★ c. **Election of Board of Health president**
3. Report of the Health Officer – Dr. Rahul Gupta
 - a. Status report on quality improvement and accreditation related initiatives.
 - b. Discussion of recent National Awards received by the Department in Dallas, Texas
 - c. Update/status of contract with the Putnam County Board of Health
Statement of support from Dr. Marian Swinker, Commissioner, Bureau for Public Health/WVDHHR or representative.
4. Report of the Board Sub-Committee on Finance
 - a. Discussion and selection of Audit Committee
5. Report of the Director of Administrative Services – Ms. Lolita Kirk
 - a. Discussion of the WV Division of Personnel's action regarding local boards of health granting across-the-board salary increases.
 - b. Presentation and discussion of staffing report
6. Report from Clinic Services-Ms. Carol McCormick
 - a. Discussion of back to school immunization clinics.
7. Report of the Director of Environmental Health – Ms. Anita Ray
 - a. Status report on the hiring of a new sanitarian.
8. Report of the Director of Epidemiology & Threat Preparedness - Ms. Janet Briscoe
 - a. Biggest Loser Run/Walk Staff and Volunteer Activity
 - b. Medical Reserve Corps (MRC)/Multi-agency Planning & Advisory Committee (MPAC) training and volunteer appreciation event
 - c. CDC's assignment of Public Health Associate to the Department
9. Report of the Director of Prevention & Wellness – Ms. Sara Miller
 - a. Discussion of Diabetes Prevention Program
 - b. Discussion of Chronic Disease Self-Management Program
10. Old Business
11. New Business
 - a. Public comment period
12. Adjournment

★ **Agenda revision**

The next Board of Health Meeting is scheduled for 4:30 p.m. on Thursday, September 19, 2013