



Kanawha-Charleston Board of Health

Thursday, May 16, 2013- 4:30 p.m.

**2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301**

Agenda

1. Call to Order - President
2. Report of the President – Ms. Isaac
 - a. Approval of the minutes from the March 21, 2013 Board of Health Meeting.
 - b. Discussion of Board of Health meeting dates for Fiscal Year 2014.
3. Report of the Health Officer – Dr. Rahul Gupta
 - a. Status report on quality improvement and accreditation related initiatives.
 - b. Presentation and discussion of a new operating division – Prevention & Wellness (formerly Health Promotion)
 - c. Introductions of new staff
 - Ms. Sara Fitzwater, Acting Director, Division of Wellness & Prevention/CTG Program Manager
 - Mr. Thomas Sims, Performance Management Coordinator
 - d. Discussion of NACCHO/CDC Meeting in Atlanta April 24th – 26th
 - e. Upcoming NACCHO Annual meeting, Dallas, Texas to present to model practice awards.
4. Report of the Board Sub-Committee on Finance
 - a. Presentation and discussion of Fiscal Year 2014 Budget.
5. Report of the Director of Administrative Services – Ms. Lolita Kirk
 - a. Discussion of staffing report
 - b. Report on the Community Transformation Grant's activities.
6. Report from Clinic Services
 - a. Discussion of back to school immunization clinics.
7. Report of the Director of Environmental Health – Ms. Anita Ray
 - a. Report on the Roadside Rabies Vaccination Clinic
 - b. Introduction of Jack Shaheen, Intern
8. Report of the Director of Epidemiology & Threat Preparedness - Ms. Janet Briscoe
 - a. Discussion of NACCHO/CDC Infectious Disease Workgroup Meeting in Atlanta April 24th – 26th
 - b. Health Department participation in the Biggest Loser Run/Walk
 - c. Update on H7N9 influenza
9. Old Business
10. New Business
 - a. Public comment period
11. Adjournment

The next Board of Health Meeting is scheduled for 4:30 p.m. on Thursday, July 25, 2013