



Kanawha-Charleston Board of Health

Thursday, September 29, 2011- 4:30 p.m.

2nd Floor Conference Room
108 Lee Street, East
Charleston, West Virginia 25301

Agenda

1. Call to Order - President
 2. Report of the President – Ms. Isaac
 - a. Approval of the minutes from the August 11, 2011 Board of Health Meeting.
 3. Report of the Health Officer – Dr. Rahul Gupta
 - a. Introduction of new employee – Ms. Susan Jordan, RN, BSN, Clinic Nurse Supervisor
Mr. Jeffrey Rockwell, Sanitarian
 - b. Update on the Community Transformation grant.
 4. Report of the Director of Administrative Services – Ms. Lolita Kirk
 - a. Discussion of the reduction in funding for the 2011-2012 Public Health Emergency Preparedness Grant.
 5. Report of the Clinic Nurse Supervisor – Ms. Susan Jordan
 - a. Flu shot clinic activity.
 6. Report of the Director of Environmental Health – Ms. Anita Ray
 - a. Discussion of recent events involving the inspection of food service establishments.
 - b. Discussion of the educational session for food service operators and a proposal for annual educational opportunities for food service establishments.
 7. Report of the Director of Epidemiology & Threat Preparedness – Ms. Janet Briscoe
 - a. Discussion of the Health Department's processes to investigate foodborne illnesses.
 8. Report of the Director of Health Promotion – Ms. Krista Farley
 9. Old Business
 - ★ a. **Follow-up discussion and update of the U.S. Chemical Safety Board recommendations**
 - ★ b. **Follow-up discussion of "designer" drug issue**
 10. New Business
 - ★ a. **Reports from Board Sub-Committees**
 - **Finance Sub-Committee**
 - b. Public comment period
 11. Adjournment
- ★ Notes a new item