



Kanawha-Charleston Board of Health

Meeting Minutes

March 17, 2016

Members – Present

Ms. Brenda Isaac
Mr. Robert Reishman
Dr. Arthur Rubin
Ms. Martha Yeager Walker
Mr. Stephen Weber

Presenting Guests

Dr. Michael Brumage
Ms. Janet Briscoe
Ms. Lolita Kirk
Mr. John Law
Ms. Tina Ramirez
Mr. David Winowich

Member(s) Excused

Mr. James Strawn

1. Call to Order - President, Ms. Isaac

Ms. Isaac called the Board meeting to order at 4:30 p.m.

2. Report of the President – Ms. Brenda Isaac

a. Approval of the minutes from the January 28, 2016 Board of Health Meeting

A motion was made by Mr. Weber and seconded by Dr. Rubin to approve the meeting minutes of January 28, 2016 as submitted. The motion passed.

3. Report of the Executive Director/Health Officer – Dr. Michael Brumage

a. Legislative Recap/Update by Mr. John Law

Dr. Brumage noted the Board members would find a copy of the legislative highlights prepared by Mr. Law in their folders.

Mr. Law provided the Board with a summary his written report.

b. Status report on the Harm Reduction Clinic

Dr. Brumage reported that as of Wednesday of this week, we have held sixteen Harm Reduction Clinics. The clinics have seen 455 patients, distributed over 11,000 needles, had 3,623 needles returned, and 48 participants have received additional services. Dr. Brumage expressed appreciation for the volunteers and community partners, including Pretera, Recovery Point, University of Charleston's School of Pharmacy, Fruth Pharmacy and Cabin Creek Health Systems. Dr. Brumage said the Kanawha County Commission recently provided a most needed funding in the amount of \$5,000 for the clinic.

c. Receipt of kaleo Pharma Evzio® naloxone auto-injectors and training

Dr. Brumage reported, KCHD has received a donation of 200 naloxone auto injectors from Kaleo Pharma. Yesterday, Dr. C.K. Babcock with Marshall University provided training for health department staff and the harm reduction volunteers from the University of Charleston. Dr. Brumage provided a demonstration for the Board on the use of the auto injector. He added the Cabell-Huntington Health Department also received a donation of the auto-injectors. Dr. Kilkenny the Cabell-Huntington Health Officer was the one who told KCHD about the program.

Ms. Walker asked about the distribution of naloxone to the EMS system. Dr. Brumage replied EMS has naloxone and so does the Charleston Police Department (CPD). Dr. Brumage added he is serving as the medical director for CPD's naloxone program. The Board also discussed the recent legislation allowing naloxone to be purchased over-the-counter. The use of naloxone in the schools was discussed. Currently school nurses are not allowed to administer naloxone.

d. Collaboration with WV National Guard for Threat Preparedness

Dr. Brumage informed the Board that with Ms. Amy Hoyer's assistance, we are working in collaboration with the WV National Guard to obtain a Threat Preparedness Coordinator for Putnam County. KCHD is also working with Guard to a GIS mapping project with the Guard.

e. MOU with WVU School of Public Health for research support related to harm reduction

Dr. Brumage informed the Board the MOU with the WVU School of Public Health has been executed. Dr. Brumage added that we have begun to work with School to apply for grants.

f. Report on the Public Health Accreditation Action Plan status

Work is continuing on the action plan. The response for 2.3.2., which addresses after-hours laboratory capacity has been completed. Deb Koester, the Executive Director of WV Local Health Inc., Judy Crabtree and the Kanawha Coalition for Community are assisting KCHD with the Domain 7 action plan on access to care.

g. County/City Funding for FY 17

Dr. Brumage thanked the Board members for coming to the County Commission meeting last week. He added we were anticipating a \$100,000 cut, but we are very pleased that the County Commission reduced the cut by \$60,000. Thanks also to Mr. Reishman and City of Charleston for their continued support at the current funding level.

The Board and Dr. Brumage discussed the County Health rankings discussed.

4. Report of the Board's Finance Sub-Committee

a. Discussion of the 2nd quarter financial report

Mr. Reishman reported to the Board that the 2nd quarter financial report was in the packets. He added the numbers are looking good this year.

b. Presentation of the FY2015 Audit

Mr. Reishman informed the Board they would find a copy of the FY2015 audit in their folders. He added there were no findings.

Ms. Kirk noted she wanted to acknowledge Ms. Carol McCormick for all of the hard work she puts into the audit process. The Board thanked Ms. McCormick for her work.

5. Report of the Division of Administrative Services – Ms. Lolita Kirk

a. Kanawha Commission’s request for conflict of interest statements from County Commission appointed Board of Health members

Ms. Kirk informed the Board that as a result of the County Commission’s most recent audit, they are requesting all Commission appointees to the Board sign a conflict of interest statement. She added Once signed the statements will be forwarded to the County Commission.

b. Presentation and discussion of staffing report.

Ms. Kirk informed the Board they would find a copy of the staffing report in their packets

6. Report of the Division of Clinic Services – Dr. Michael Brumage

a. Presentation of activity report

The clinic activity report has not been finalized.

b. Discussion of wellness campaign clinic held at the State Capitol

Dr. Brumage reported the health department had twenty-eight participants in the wellness clinic held on March 9th at the State Capitol. KCHD provided Tdap, pneumonia and flu vaccinations.

c. Status report of Hepatitis B vaccination clinic for State Police

Dr. Brumage reported the clinic staff have given one hundred hepatitis B vaccinations to the West Virginia State Police. The clinics will continue every Wednesday for 12 weeks.

Ms. Isaac thanked Ms. DeWees and the clinic staff who provided a special immunization clinic at Capital High School.

7. Report of the Division of Environmental Health Services – Mr. David Winowich

Mr. Winowich informed the board the 3 newest sanitarians have been receiving on the job training. He added they will attend training school in August.

8. Report of the Division of Epidemiology & Threat Preparedness - Ms. Janet Briscoe

a. Upcoming trainings and exercises

- i. May 5th Hospital Preparedness Exercise
- ii. May 19th Cities Readiness Initiative (CRI) Tabletop Exercise
- iii. May (tentative) Long Term Care Facilities/Hospital training
- iv. April 8th Kanawha-Putnam Council of Infection Preventionists

Ms. Briscoe advised the Board of upcoming exercises and trainings for threat preparedness and epidemiology.

In the fall of 2015, the Division of Epidemiology agreed to facilitate a collaborative group to develop and implement a coordinate approach to managing healthcare-

associated infections and outbreaks in the community. This council includes staff from the Kanawha-Charleston Health Department's Division of Epidemiology and Threat Preparedness, the West Virginia Division of Infectious Disease Epidemiology (DIDE), the infection prevention departments of area hospitals, and area long-term care facilities. The next meeting is scheduled for April 8th. Dr. Brumage said this is important work. A BBC report cites the world is running out of antibiotic options as bacteria become resistant.

b. Discussion of Department of Military Affairs and Public Safety (DMAPS) Homeland Security (HS) grants

Ms. Briscoe reported discussions are ongoing with DMAPS for HS grants for Kanawha and Putnam. The Division is managing two existing grants for the State Capital and DEP closed PODS and we are considering additional grant opportunities for 2016.

KCHD was awarded a NACCHO grant; LINC (Lessons in Infection Control) Initiative. The grant called for proposals for projects to strengthen local health capacity in infection control areas. The program that will be implemented is a collaborative between the Kanawha-Charleston Health Department, the Association of Professionals in Infection Control-WV Chapter (APIC-WV), the Bureau for Public Health, and the HAI Multidisciplinary Advisory Group. This project will allow the collaborative to proceed with a pilot program to develop infection control curriculum to train at least one staff member from twenty-five area outpatient facilities.

9. Report for the Division of Prevention & Wellness – Ms. Tina Ramirez

a. Discussion on the National Association of County and City Health Officials (NACCHO) Human papillomavirus (HPV) grant

Ms. Ramirez reported the action planning meeting will be held on April 12th and 13th with 20 key community partners.

b. Status of the Every Body WALK! grant through America Walks- Kickoff April 6th

Ms. Ramirez announced the campaign will kick off April 6th with the "American Heart Association National Walking Day" at the Charleston Area Alliance and Power Park with the City of Charleston's 150 miles in 150 days kick-off.

c. Update on the employee Healthy Challenge

Ms. Ramirez reported that as of March 8th health department eighteen employees have walked over 3 million steps (1,572 miles), drank nearly 244,000 ounces of water, and had a combined 16.5% weight loss.

d. February 1st - 4th attendance at the Community Anti-Drug Coalitions of America (CADCA) Conference in National Harbor, MD

Ms. Ramirez reported on her attendance at the CADCA Conference held on February 1st through February 4th in National Harbor, Maryland. The forum was attended by 2,700 participants from all over the United States. West Virginia was represented well with nearly 40 participants. Ms. Ramirez added her attendance at the forum was sponsored by Kanawha Communities that Care and Putnam Wellness Coalition.

e. Discussion of the United Way Drug Free Generation grant

Ms. Ramirez reported the health department has partnered with Kanawha Communities that Care and University of Charleston School of Pharmacy on a United Way grant. A letter of intent was sent and approved for the Alcohol and/or Drug Abuse funding for 2017. The effort will take a three prong approach. The first prong will target 5th graders with Generation Rx, second prong will target middle school and high schoolers to increase SADD membership and the third prong will create a Youth Health Advisory Board that Ms. Ramirez will manage.

10. Unfinished Business

a. Executive session for the purpose of a personnel matter.

On a motion made by Mr. Weber and seconded by Dr. Rubin, the Board voted to enter executive session. On a motion made by Dr. Rubin and seconded by Mrs. Walker, the Board returned to regular session. No further business was conducted.

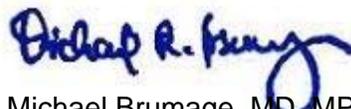
11. Public comment period

None.

12. Adjournment

On a motion made by Mr. Reishman and seconded by Mr. Weber the Board voted to adjourn.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael R. Brumage".

Michael Brumage, MD, MPH, FACP
Executive Director/Health Officer