



# Kanawha-Charleston Board of Health

## Meeting Minutes

### January 28, 2016

#### **Members – Present**

Ms. Brenda Isaac  
Mr. James Strawn  
Mr. Robert Reishman  
Dr. Arthur Rubin  
Ms. Martha Yeager Walker  
Mr. Stephen Weber

#### **Presenting Guests**

Dr. Michael Brumage  
Mr. David Winowich

#### **1. Call to Order - President, Ms. Isaac**

Ms. Isaac called the Board meeting to order at 4:30 p.m.

#### **2. Report of the President – Ms. Brenda Isaac**

##### **a. Approval of the minutes from the November 19, 2015 Board of Health Meeting**

A motion was made by Dr. Rubin and seconded by Mr. Weber to approve the meeting minutes of November 19, 2015. The motion passed.

##### **b. Discussion of the proposed funding cut in the Governor's FY2017 budget**

Dr. Brumage and the Board discussed the proposed 24% reduction in state aid to local health departments in the Governor's FY2017 budget and if there could be a possible restoration of the funding. Also discussed were actions the health department could take to increase revenue, including increasing fees adding services. The Board discussed the fact that most cuts have been cumulative through a number of years and the local health reduction was done all at one time.

##### **c. Discussion of proposed legislation and its impact on public health**

The Board discussed proposed legislation. See attached report.

#### **3. Report of the Executive Director/Health Officer – Dr. Michael Brumage**

##### **a. Introduction of new employees**

###### **i. Stephanie DeWees, Director of Clinic Services**

###### **ii. Amy Hoyer, Community Impact Officer**

Dr. Brumage introduced Ms. DeWees and Ms. Hoyer to the Board. The Board welcomed the new employees

##### **b. Status report on the Harm Reduction Clinics**

Dr. Brumage reported the following information for the Harm Reduction Clinics:

- Total seen: 110; 61 new and 49 returning
- Total that received other services: 17
- Total needles returned: 553

- Total needles given: 2,829
  - i. Affiliation agreement with WVU**

Dr. Brumage informed the Board that as of January 4, 2016, the health department has an affiliation agreement with the West Virginia University School of Public Health for the purpose of establishing a collaborative relationship to research the health needs of health department patients with regard to harm reduction services, infectious diseases, including HIV and sexually transmitted infections (STIs), education and prevention efforts, and related content areas.
  - ii. Presentation at the Municipal League**

Dr. Brumage reported on January 17, 2016, he and Mr. Law and spoke at the Municipal League meeting at the Marriott Town Center to discuss Harm Reduction expansion beyond Charleston. The discussion was guided by comments from Chad Napier from Appalachian HIDTA, Mayor Steve Williams of Huntington, and Mr. Paul Ellis, the City Attorney for Charleston. The aim was to have other municipalities adopt ordinances that created a permissive environment for harm reductions in their communities.
  - c. Report from the December 7, 2015 meeting of the Clean Indoor Air Regulation Subcommittee**

The CIAR Subcommittee met with no changes suggested with respect to the language of the 2008 CIAR and an offer to work with each individual hospital to analyze appropriate standoff distances to preserve the health and wellbeing of patients, visitors, and staff. 2 attempts have been made to contact the hospital, and CAMC in particular, but no response has been forthcoming to date. The CIAR Subcommittee agreed to review literature on electronic nicotine delivery systems (ENDs) at a meeting. No date has been set for the next convening of the subcommittee.
  - d. Report from the January 14, 2016 meeting with DHHR Secretary Karen Bowling**

This was an hour-long cordial meeting with Secretary Bowling in her office where we discussed several topics, to include the ACE study, to include the fledgling WV ACE Coalition and funding for Harm Reduction Clinics. Dr. Brumage was invited to attend the WV Health Innovation Collaborative and Dr. Brumage expressed interest in rolling in any local innovations into the Secretary's initiatives.
  - e. Discussion of the WV ACEs Coalition meeting at KCHD on January 14, 2016**

This inaugural meeting was attended by over 50 attendees from around the State. After introductions, we discussed the purpose of the meeting (to coordinate efforts across disciplines and geography to highlight the importance of ACEs in our population. KCHD presented the results of our ACEs Survey and compared this with the state 2014 BRFSS data on ACEs, pointing out differences in methodology and results. The group discussed areas of emphasis, audiences, and an information campaign. The next meeting is slated for March 22, 2016.
  - f. Status report on the Public Health Accreditation Action Plan**

The PHAB team met on January 26, 2016 to continue to work on satisfying the items of the Action Plan.

**g. Discussion of Active Shooter Training for employees held on January 15, 2016**

This was an outstanding training provided through our Threat Preparedness office. It was engaging and realistic and is one of the better training events I have attended in many years as either civilian or military. It is unfortunately necessary in the current environment.

**4. Report of the Division of Environmental Health Services – Mr. David Winowich**

**a. Introduction of new sanitarians**

- i. Ms. Amanda Furney, Sanitarian
- ii. Mr. Jesse Hastings, Sanitarian
- iii. Mr. Philip Kelley, Sanitarian
- iv. Mr. Etta MacDonald, Office Assistant

The new employees were introduced by Mr. Winowich. The Board welcomed the new employees

**5. Unfinished Business**

The Board of Health instructed the written reports provided by the division directors, be attached to the minutes.

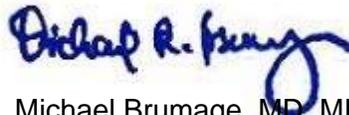
**6. Public comment period**

None

**7. Adjournment**

A motion to adjourn was made by Mr. Reishman and seconded by Mr. Weber the Board adjourned.

Respectfully submitted,



Michael Brumage, MD, MPH, FACP  
Executive Director/Health Officer

# Kanawha-Charleston Board of Health

**Thursday, January 28, 2016 - 4:30 p.m.**

**2nd Floor Conference Room**

**108 Lee Street, East**

## ***Administrative Services Report***

**1. Status report of FY2015 audit**

The annual audit for FY2015 is underway. It is expected to be completed by the end of February.

**2. Financial report for the 2<sup>nd</sup> quarter of FY2015**

The 2<sup>nd</sup> quarter financial report is in progress. It will be sent to Board of Health members by e-mail next week.

**3. Staffing report**

The current staffing report is attached.

## **Kanawha-Charleston Board of Health**

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**2nd Floor Conference Room  
108 Lee Street, East**

### ***Clinic Services Division Report***

**1. Status report on the annual flu shot program**

Our records reflect we have provided a total of 3,915 flu vaccines in the school systems and are continuing to provide flu vaccinations on a walk-in basis at Lee Street and in the Winfield Office.

**2. Discussion of planning for next year's flu vaccination program**

Clinic staff are preparing for next year's flu campaign with regards to type and quantity of vaccine ordered.

**3. Report on immunization education**

We will be participating with the West Virginia Immunization Network (WIN) at the State Capitol to educate on the importance of vaccines

**4. Discussion of participating in Pathway to Wellness programs offered by PEIA to employees.**

Staff will be able to participate in Pathway to Wellness programs offered by PEIA to include exercise, nutrition and stress reduction. This program is being offered at KCHD.

**5. Discussion of upcoming Hepatitis B vaccination clinic for State Police**

We have been requested by the WV State Police to provide Hepatitis B vaccinations to their staff. The date for the start of this program has yet to be determined.

**6. Report on upcoming staff trainings**

We have several trainings that are scheduled for staff

- CPR instructor training ( 3 staff members)
- Naloxone (Narcan) training for nursing staff

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Ms. Briscoe reported that today, (1/28/16) at the Kanawha City DEP building personnel from the KCHD TP Division participated in a discussion-based exercise for the WV State agencies Closed POD for the Kanawha City State Agency zone (CPOD Zone 2). Approximately 40 state employees from 10 agencies including DEP, WV DMAPS, WV Protective Services, Parkways Authority, Treasurer's Office, DMV, Supreme Court, DOH, Consolidated Retirement Fund, Housing Development Fund met with representatives from KCHD to work through planning, staffing, logistics, policy and operational issues. This exercise is a precursor to a Functional Exercise to be held at DEP in May. Several components were exercised and discussed in an effort to complete modification of the state CPOD operational plans for that location. (This CPOD covers approximately 4,000 to 6,000 state employees and their families if a medical prophylaxis campaign would need to be undertaken.)

A Core Management Team has been developed to assist with planning issues and will meet several times through the Spring to complete exercise plans. This team plans to use existing online DOP training that has been developed for CPOD staff prior to the functional exercise to ensure volunteer staff from these agencies can be ready for the exercise.

Ms. Briscoe also reported that the TP Division, and key members of our KCHD Health Command Team were activated during the snow event. Key personnel were notified and participated in a WV IRP Radio drill the day before the event and Seth Staker and David Winowich responded on Friday and Saturday to the Kanawha County EOC to represent KCHD. Luckily, no power outages or other critical public health issues arose. We did participate in the EOC After Action review on Tuesday and an additional meeting held related to Mass Care Issues after the KPEPC meeting yesterday with Emergency Management and several other response partners. Additional updates to the KPEPC plans should be forthcoming as this event is reviewed and action items are completed.

## Kanawha-Charleston Board of Health

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### Division of Prevention & Wellness Report

**1. Report on Harm Reduction Community Meeting**

A Harm Reduction Community Meeting was held on January 19<sup>th</sup>. Eighteen community members and key stakeholders were in attendance.

**2. Report on HPV grant- award**

KCHD applied for and was awarded a \$28,965 grant from the National Association of County and City Health Officials (NACCHO). The grant is to engage and collaborate with healthcare providers and other key stakeholders to increase HPV vaccination rates in Kanawha and Putnam counties.

**3. Discussion of Every Body WALK Grant**

KCHD has partnered with Kanawha Coalition for Community Health Improvement and were awarded a \$2,500 grant from America Walks to implement stairwell campaign. Funds will be used for a marketing campaign, will also engage employees in walking activities by providing training on worksite walking club development and conducting walkability audits surrounding participating worksites. The campaign will take place over a six week period during spring 2016. A successful Every Body Walk! campaign will engage at least 30 worksites and over 15,000 employees. Also includes placing 10 signs in key stairwell locations in Kanawha County to promote using the stairs instead of the elevator.

**4. Report on the WVDHHR/ Bureau for Public Health (BPH) Tobacco Cessation Grant**

KCHD was awarded a grant for \$11,402 to support tobacco cessation efforts. Recently we were notified by BPH that due to budget issues grant has been rescinded by DHHR.

**5. Report on an Employee Healthy Challenge-**

The Healthy Challenge for staff was kicked off on January 11<sup>th</sup> and will run until April 1<sup>st</sup>. We are tracking steps taken, water intake and weight. There are 18 people participating.

**6. Report on the No Butts About It Campaign**

A year end steering committee was held on December 14<sup>th</sup>. The group also presented at the City Council meeting on December 21<sup>st</sup>. All total 11 pickups were conducted and an estimated 180,000 cigarette butts were picked up. Pickups will resume once the weather improves.