



# Kanawha-Charleston Board of Health

Thursday, July 23, 2015 - 4:30 p.m.

2nd Floor Conference Room  
108 Lee Street, East  
Charleston, West Virginia 25301

## Agenda

1. Call to Order - President, Ms. Isaac
2. Report of the President/Interim Executive Director – Ms. Isaac
  - a. Approval of the minutes from the May 21, 2015 Board of Health Meeting
  - b. Discussion of sanitarian staffing
  - c. Election of a Board of Health President for FY2016
  - d. Discussion of the proposed amendments to the WV Division of Personnel's Administrative Rule
  - e. Recognition of Michael D. Williams, CDC Public Health Associate
3. Report of the Interim Health Officer – Dr. Rubin
  - a. Discussion on the water outage and the /boil water advisory.
  - b. Report on vector borne illnesses.
4. Report of the Board's Finance Sub-Committee
  - a. Discussion and selection of audit procurement team members
5. Report of the Director of Administrative Services – Ms. Lolita Kirk
  - a. Presentation and discussion of staffing report.
  - b. Discussion of immunization clinics
6. Report of the Director of Environmental Health Services – Ms. Nasandra Wright
  - a. Discussion of KCHD Rating System
  - b. Discussion of Food Safety Workshop
  - c. Discussion of Health Impact Assessment meeting held in Washington D.C
  - d. Discussion of presentation at National Environmental Health Association Conference
  - e. Discussion environmental health response to water outage
7. Report of the Director of Epidemiology & Threat Preparedness - Ms. Janet Briscoe
  - a. Presentation of 4<sup>th</sup> quarter epidemiology activity report
  - b. Introduction of summer intern – Andrew Van Deusen
8. Old Business
9. New Business
  - a. Discussion of the "No Butts About It" campaign – Mr. Strawn
  - b. Public comment period
  - c. Executive session for the purposes of discussing a personnel matter.
10. Adjournment

**The next Board of Health Meeting is scheduled for 4:30 p.m. on Thursday, September 24, 2015**